RESUME

Sara Tabassum

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📞 **9154027525**

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🎯 **Objective:**

Organized and dependable candidate successful at managing multiple priorities with a positive attitude. Willingness to take on added responsibilities to meet team goals. Innovative Assistant Professor bringing proven success in implementing technology-based curriculum delivery and assessment tools. Passionate about fostering academic development and success for every student.

🎓 **Education:**

Degree	Course	Universities	Institutes	Aggregate Percentage	Grade
(PhD)	CSE	University	Reputed AP University	-	Pursuing
M.Tech	CSE	OU	Deccan College of Engineering & Technology	79%	First Class with Distinction
B.Tech	CSE	JNTU	Shadan Women's College of Engineering & Technology, Hyd	74%	First Class with Distinction
Intermediate	MPC	BIE	Narayana Junior College, Shah-Ali-Banda, Hyd	90%	First Division
Schooling	-	SSC	Stanley Girls High School Chapel Road Abids, Hyd	66%	First Division

⚙ Work History

Assistant Professor Deccan College of Engineering & Technology

Hyderabad, Telangana - July 2014 - Current

Work Description-apart from Subject Classwork

- *Used variety of learning modalities and support materials to facilitate learning process and accentuate presentations, including visual, aural and social learning modalities.*

- *Took attendance, graded assignments and maintained student records to assist teachers with administrative tasks and maintain smooth daily operations.*

- *Created materials and exercises to illustrate application of course concepts.*

- *Helped struggling students by providing support outside of classrooms and consistently checking in on progress.*

- *Evaluated and supervised student activities and performance levels to provide reports on academic progress.*

- *Supported weekly lab sessions, contributing to student engagement, comprehension and learning objectives.*

- Reviewed program materials and coordinated updates to keep department materials relevant and accurate.

- Guided many Major & Mini Projects of Academics.

Worked as a Computer Science Lecturer in MS Degree College in 2014

Worked as a Physics Teacher in Narayana Group of Institutions(2012-2014).

📋 Skills:

Soft Skill Set:

- Excellent Communication

- Self Motivated,

- Problem Solving Oriented

- Critical thinking

  ### Others

- Classroom presentations

- Online learning tools

- Student research guidance
- Student records management
- Technology-based curriculum

Technical skills

- Operating systems: Windows.
- Programming: C, C++, .Net, Core Java, and Python at Intermediate level.
- Packages: Microsoft office, & Microsoft Visual Studio.
- Web Technologies: HTML, ASP.NET, and C#.NET.
- Design tools: UML tools
- Database: MySQL+, Microsoft SQL
- Basics: MS-Dos, Software & Hardware Literate (All at Basic levels).

Strengths:

- Determined to learn with practical approach
- Good communication skills
- Enthusiastic and can produce appreciable results

Other capabilities

- Hard-working, result oriented, problem solving.

Academic Accomplishments

- Qualified **IELTS** with 7.5 bands
- Earned NPTEL Course Certifications
  - Attended Multiple Workshops, FDPs,Seminars.
  - Expert in Handling Computer Science Curriculum based Labs
  - Well Versed in designing Syllabus of Various CSE Based Subjects
  - Can managed Administrative work Efficiently
  - Can Construct University based Exam Question Papers

Additional Information

- Attained Merit Certificate in .NET Programming Language.
- Guide many Research based Academics Projects.
- Attended Multiple Workshops on various topics AI,ML & DL,Design & Analysis of Algorithms,Cyber Security,IoT,Cloud Computing & its technologies.

Subjects Taught:

- Follow My Subjects Resource: https://tabassumghori.wordpress.com/
- Software Engineering
- Cloud Computing
- Web Programming
- Artificial Intelligence
- Design & Analysis of Algorithms
- Advance Databases
- Software Project Management
- Information Security
- Computer Architecture

Labs Handled:

- Software Engineering
- Web Programming
- Design & Analysis of Algorithms
- Data Structures
- Computer Graphics
- Academic Projects labs
- Summer Internship

Personal Profile:

Father's Name	:	Md Wajid Ullah Ghori
Date of Birth	:	15-July-1990
Religion	:	Islam
Gender	:	Female
Marital Status	:	Married
Typing Skills	:	Gross Speed 30 Wpm
		Accuracy 92 %
		Net Speed 27 Wpm
Languages known	:	English, Urdu and Hindi

Hobbies:

- Imparting knowledge
- Exploring adventures things
- Reading
- Playing with kids
- Surfing on web

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