



MUFFAKHAM JAH
COLLEGE OF ENGINEERING & TECHNOLOGY
SULTAN-UL-ULOOM EDUCATION SOCIETY

Ref: 294/B/MJ/20/203/A

August 4, 2020

NOTICE

Sub: Grievance and Redressal Committee for SC/ST Students and Staff
- Constituted in MJCET – Reg.

In order to sortout the issues/complaints raised by the SC/ST students and staff of Muffakham Jah College of Engineering & Technology “**Grievance and Redressal Committee for SC/ST students and staff**” is constituted consists of the following members:


- | | | |
|---------------------------|---|----------------|
| 1. Mr. V Anand Kumar | - | Chairman |
| Assistant Professor, MED | | |
| 2. Mr. V. Dharam Singh | - | Member |
| Assistant Professor, MED | | |
| 3. Mrs. K. Manjusha | - | Member |
| Assistant Professor, CSE | | |
| 4. Mrs. P Kamala Kumari | - | Convener |
| Assistant Professor, ECED | | |
| 5. S Varnica ,ECED | - | Student Member |
| 6. Ponna Chetan , MED | - | Student Member |
| 7. B Sathvika, ITD | - | Student Member |
| 8. R Sahithi,, ITD | - | Student Member |

The following responsibilities are entrusted to the aboveCommittee:

1. The Committee will look into all the grievances of SC/ST students and staff members of MJCETat college level based on the complaintsreceived.
2. The Grievances raised in the complaint should be related to college and within the campus only.
3. The Committee will meet once in a month to examine the issues(if any) and submit a report to the undersinged. However, incase of emergency it could meet as and when required.
4. The Committeeis authorised to take all possible measuresin consultation with the Director, MJCET and ensure that all the problems of SC/ST students and staff are effectively addressed in the college.

The Committee will start the work with immediate effect and continue until further orders.


The Committee can co-opt two (2) seniorstudents if the grievance is related to students.


ADVISOR-CUM-DIRECTOR

To
All members of Committee

Copy to: 1. All Heads of Depts./Sections for circulation among SC/ST students and staff members.

2. The Principal, MJCET
3. The Dean (Academic), MJCET
4. The Dean (Administration), MJCET


30/8/20
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