

**MUFFAKHAM JAH
COLLEGE OF ENGINEERING & TECHNOLOGY**

Ref: 136/294/MJ/19/S-2/W5/OU/2/5

January 8, 2019

To
The Registrar
Osmania University
Hyderabad - 500007

Sir,

Sub: Grievances Redressal Committee of MJCET- Reg.

Ref: AICTE's Lr. F.No.AICTE/SCRO/606 dated 2/7/2012
(Copy enclosed)

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It is to inform that the AICTE in its letter cited above has instructed to all technical institutions that they should establish a Grievances Redressal Committee in their respective institutions from the current academic year. Further, the AICTE has also instructed in the above letter that the concerned Affiliating University should appoint OMBUDSMAN for the purpose of Redressal of Grievances of the students, parents and others in respect of all AICTE approved institutions.

In order to comply the instructions of AICTE, a Grievances Redressal Committee consists of the following members is constituted in MJCET, to look after the grievances of the staff and students:-

- | | | |
|--|---|----------------|
| 1. Dr. N. Seetharamaiah,
Professor & Head, MED
I/c Principal, MJCET | - | Chairman |
| 2. Dr. Ferhatullah Hussainy
Professor & Dean Administration, MJCET | - | Convenor |
| 3. Prof. K. Manmohan Rao
Professor, CSED | - | Member |
| 4. Dr. Abdullah Shariff
Professor in CED | - | Member |
| 5. Dr. Kaleem Fatima
Professor, ECE Dept. | - | Member |
| 6. Dr. Abdul Majeed
Assoc. Professor, Head
Basic Sciences & Humanities | - | Member |
| 7. Mrs. Ghazala Anjum
Assistant Professor
English Department | - | Member |
| 8. Mr Mohammed Sarfaraz Ali ,CED | - | Student Member |
| 9. Ms Hiba Fatima, CED | - | Student Member |
| 10. Ms Ayesha Javeria, EEED | - | Student Member |

Contd...2

11. Mr Abdul Kareem, EEED - Student Member
12. Ms Heena Kausar, ECED - Student Member

In view of the above, you are requested to kindly accord approval of the above Grievances Redressal Committee of Muffakham Jah College of Engineering & Technology and also requested to furnish the details of OMBUDSMAN of Osmania University in the following format prescribed by the AICTE so that this could be communicated to the AICTE.

Details of OMBUDSMAN appointed by Osmania University :-

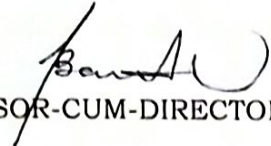
Committee Type	*Appointment Order Reference Number	Date of Appointment	Name of the Committee Member	Profession	Address	Associate with	Mobile Number	e-mail address	Fax No.
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* Please furnish a copy of appointment order of Ombudsman.

I shall be highly thankful to you, if you would kindly arrange to furnish the above information at the earliest.

Thanking you,

Yours faithfully,


ADVISOR-CUM-DIRECTOR

MUFFAKHAM JAH
COLLEGE OF ENGINEERING & TECHNOLOGY

Ref: 136/294/MJ/15/S-2/W5/OU/3/5

April 3, 2015

NOTICE

Sub: Grievances Redressal Committee of MJCET- Reg.

Ref: AICTE's Lr. F.No.AICTE/SCRO/606 dated 2/7/2012

* * * * *

In order to comply the instructions of AICTE vide reference cited, a Grievances Redressal Committee consists of the following members is constituted in MJCET, to look after the grievances of the staff and students:-

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| 1. Dr. Y.Arun Kumar
Professor & Head,
Chemistry Department | - | Chairman |
| 2. Dr. Ferhatullah Hussainy
Professor & Dean Administration, MJCET | - | Convenor |
| 3. Prof. M.A. Khadeer
Professor & Head,
Physics Department | - | Member |
| 4. Dr. Abdullah Shariff
Professor in CED | - | Member |
| 5. Dr. Kaleem Fatima
Professor, ECE Dept. | - | Member |
| 6. Dr. Mrs. Nirmala Rita Nair
Professor & Head,
English Department | - | Member |
| 7. Ms Amreen Fatima, CED | - | Student Member |
| 8. Mr Fazal ur Rahman, CED | - | Student Member |
| 9. Mr M Vishwath Reddy, CSED | - | Student Member |
| 10. Mr Mohammed Sohail, EEED | - | Student Member |
| 11. Ms Saba Fatima, ECED | - | Student Member |
| 12. Ms B Sanjana, ECED | - | Student Member |

The following responsibilities are entrusted to the Grievances Redressal Committee:

1. The above Committee will look into all the grievances of Staff and students of the college on the complaints received.
2. The Grievances raised in the complaint should be related to college and within the campus only.
3. The Committee will meet once in a month to examine the issues (if any) and submit a report to the undersigned. However, in case of emergency it could meet as and when required.
4. The Committee is authorized to take all possible measures in consultation with the Director, MJCET and ensure that all the problems of Staff and students are effectively redressed in the college.
5. The Committee will start the work with immediate effect and continue until further orders.
6. The Committee can co-opt two (2) senior girl students if the grievance is related to students.


ADVISOR-CUM-DIRECTOR

To
All members of Committee

Copy to: 1. All Heads of Depts./Sections for circulation among SC/ST students and staff members.

2. The Principal, MJCET
3. The Dean (Academic), MJCET
4. The Dean (Administration), MJCET

**MUFFAKHAM JAH
COLLEGE OF ENGINEERING & TECHNOLOGY**

Ref: 136/294/MJ/16/S-2/W5/OU/3/5

April 8, 2016

NOTICE

Sub: Grievances Redressal Committee of MJCET- Reg.

Ref: AICTE's Lr. F.No.AICTE/SCRO/606 dated 2/7/2012

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| 3. Prof. M.A. Khadeer | - | Member |
| Professor & Head,
Physics Department | | |
| 4. Dr. Abdullah Shariff | - | Member |
| Professor in CED | | |
| 5. Dr. Kaleem Fatima | - | Member |
| Professor, ECE Dept. | | |
| 6. Dr. Mrs. Nirmala Rita Nair | - | Member |
| Professor & Head,
English Department | | |
| 7. Ms Patura Mahitha, CED | - | Student Member |
| 8. Mr Syed Saood , CED | - | Student Member |
| 9. Ms Naga Sai Gouthami, CSED | - | Student Member |
| 10. Ms Huda Habeeb, EEED | - | Student Member |
| 11. Mr Md Abdul Moiz, ECED | - | Student Member |

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ADVISOR-CUM-DIRECTOR

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All members of Committee

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MUFFAKHAM JAH
COLLEGE OF ENGINEERING & TECHNOLOGY

Ref: 136/294/MJ/17/S-1/OU/3/5

April 17, 2017

NOTICE

Sub: Grievances Redressal Committee of MJCET- Reg.

Ref: AICTE's Lr. F.No.AICTE/SCRO/606 dated 2/7/2012

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| Professor in CED | | |
| 5. Dr. Kaleem Fatima | - | Member |
| Professor, ECE Dept. | | |
| 6. Dr. Mrs. Nirmala Rita Nair | - | Member |
| Professor & Head,
English Department | | |
| 7. Ms Nafeeza, CED | - | Student Member |
| 8. Mr Siddharth Sharma, CSED | - | Student Member |
| 9. Ms Shireen Salma, CSED | - | Student Member |
| 10. Mr Afroz Khan, EEED | - | Student Member |
| 11. Mr Azeem Pasha, ECED | - | Student Member |

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**MUFFAKHAM JAH
COLLEGE OF ENGINEERING & TECHNOLOGY**

Ref: 136/294/MJ/18/S-2/W3/OU/3/5

January 2, 2018

NOTICE

Sub: Grievances Redressal Committee of MJCET- Reg.

Ref: AICTE's Lr. F.No.AICTE/SCRO/606 dated 2/7/2012

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| 7. Mrs. Ghazala Anjum
Assistant Professor
English Department | - | Member |
| 8. Mr Syed Najeebulla, CED | - | Student Member |
| 9. MsRuqsana Begum, CSED | - | Student Member |
| 10. Mr Abdul Mohsin Sajid, EEED | - | Student Member |
| 11. Ms Salma Begum, ECED | - | Student Member |
| 12. Ms Naallah Zia, ECED | - | Student Member |

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MUFFAKHAM JAH
COLLEGE OF ENGINEERING & TECHNOLOGY

Ref: 136/294/MJ/19/S-2/W5/OU/3/5

January 8, 2019

NOTICE

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