



**MUFFAKHAM JAH**  
**COLLEGE OF ENGINEERING & TECHNOLOGY**  
(SULTAN-UL-ULOOM EDUCATION SOCIETY)

# ANTI RAGGING COMMITTEE

(2019-2020)

S.No.	Name of the Staff	Position	Designation	Mobile No.
1	Dr. Basheer Ahmed	Chairperson	Advisor-cum-Director	9849455423
2	Dr. Ashfaque Jafari	Member	Professor & Dean (Academic)	9246292205
3	Dr. Syed Ferhathullah Hussainy	Convener	Professor & Dean (Administration)	9246292204
4	Dr. N. Seetharamaiah	Member	I/c Principal, Professor & Head, MED	9849402284
5	Dr. Mohammed Hamraj	Member	Professor & Head, CED	9290929482
6	Dr. Mohammed Haseeb Khan	Member	Prof. & Head EED	9849316285
7	Dr. Mohammed Arifuddin Sohel	Member	Professor & Head, ECED	9885407094
8	Dr. Ahmed Abdul Moiz Qyser	Member	Professor & Head, CSED	9885454513
9	Dr. (Mrs.) Mousmi Ajay Chaurasia	Member	Professor & Head, ITD	9160146701
10	Dr. Shaik Kareem Ahmed	Member	Asst. Professor & Coordinator Physics Sec.	9703557860
11	Dr. (Mrs.) V. Shanthi	Member	Asst. Professor & Coordinator, Chemistry	9989949512
12	Dr. Abdul Majeed	Member	Assoc. Professor & Head, Basic Sciences & Humanities	9297258266
13	Dr. (Mrs.) Shabana Thayniath	Member	Asst. Prof. & Coordinator, English Section	9849215376
14	Prof. B. Satyanarayana	Member	Chief Librarian	9394882527
15	Mr. Arun Chandra	Member	Director, Placements Cell	9848471320
16	Mr. Mohd. Zabhiuddin	Member	Physical Director, MJCET	9966469252
17	Mr. K.V. Narasimha Rao	Member	Registrar	9849388534
18	Mr. Shakeel Ayjaz	Member	Assoc. Professor & Associate Head CED	9866752876
19	Mr. D. Ram Mohan Rao	Member	Assoc. Professor, CED	9848735035
20	Mr. Toufeeq Anwar	Member	Assoc. Professor, CED	9247822784
21	Mr. Barkat Ali Khan	Member	Asst. Professor, CED	9849401971

22	Mrs. Ajaz Fatima	Member	Assoc. Professor, EED	9866278762
23	Mr. Arshad Mohammed	Member	Asst. Professor, EED	8309513173
24	Dr. (Mrs.) Ayesha Naaz	Member	Professor, ECED	9959129564
25	Mr. J.K. Nag	Member	Associate Professor & Associate Head ECED	9959848905
26	Mr. Iftekharuddin	Member	Assoc. Prof. ECED	9989125185
27	Mr. Syed Hifazat Ali Khan	Member	Asst. Prof. (S/G), ECED	9246561723
28	Mr. M.A. Majeed Zubair	Member	Lab. Assistant, ECED	9246521627
29	Dr. Syed Nawazish Mehdi	Member	Professor, MED	9885924891
30	Dr. Shaik Khader Vali	Member	Prof. & Coordinator, M.E. (CAD/CAM)	9440425831
31	Dr. Viqar Mohiuddin	Member	Professor, MED	9492039782
32	Mr. Altaf Ahmed Khan	Member	Technician-I, MED	9705255691
33	Dr. Syed Shabbeer Ahmed	Member	Professor & Associate Head, CSED	9515302571
34	Mrs. Fahmina Tarannum	Member	Assoc. Professor, CSED	9394754916
35	Mrs. Maniza Hijab	Member	Assoc., Professor, CSED	9493410815
36	Dr. Mohammed Mahamood Ali	Member	Assoc. Professor, CSED	9848638696
37	Mr. Md. Saleem Khan	Member	Asst. Professor, CSED	9391669248
38	Dr. Rafi-uz-Zaman	Member	Assoc. Professor, ITD	9848262601
39	Mr. Mohd. Abdul Rasheed	Member	Asst. Professor, ITD	9963412526
40	Mr. H. Nizamuddin Saleem	Member	Lab. Supervisor, ITD	9849091807
41	Dr. (Mrs.) Nazima Siddiqui	Member	Asst. Professor, Physics	7674825227
42	Dr. (Mrs.) Aneesa Ferdose	Member	Assistant Professor, Chemistry Dept.	9966347764
43	Dr. M.G.V. Satyanarayana	Member	Asst. Professor, Chemistry Dept.	9490705978
44	Mrs. Amina Sarwar	Member	Asst. Professor, Chemistry Dept.	9885258274
45	Dr. M.A. Rawoof Sayeed	Member	Asst. Prof. Coordinator, Mathematics Dept.	9848425282

## OTHER IMPORATANT MOBILE NUMBERS

46	Dr. A. R. Srinivas	Member	DCP, Punjagutta Police Station (West Zone)	9490616552
47	Sri. Tirupathanna	Member	ACP, Punjagutta Police Station	9490616609
48	Sri. P. Karunakar Reddy	Member	CI, Punjagutta Police Station	9490616610

## STUDENT MEMBERS:

49	Mr Mohammed Sarfaraz Ali	1604-16-732-025 CED	Student Member
50	Mr Mohammed Talha	1604-16-732-071 CED	Student Member
51	Ms Hiba Fatima	1604-16-733-007 CSE	Student Member
52	Ms Varha Kahn	1604-16-733-011 CSE	Student Member
53	Ms Ayesha Javeria	1604-16-734-007 EEE	Student Member
54	Mr Abdul Kareem	1604-16-734-012 EEE	Student Member
55	Mr Syed Tariq Hussain	1604-16-735-031 ECE	Student Member
56	Ms Heena Kausar	1604-16-735-071 ECE	Student Member

  
ADVISOR-CUM-DIRECTOR



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6	Dr. Mohammed Haseeb Khan	Member	Prof. & Head EED	9849316285
7	Dr. Mohammed Arifuddin Sohel	Member	Professor & Head, ECED	9885407094
8	Dr. Ahmed Abdul Moiz Qyser	Member	Professor & Head, CSED	9885454513
9	Dr. (Mrs.) Mousmi Ajay Chaurasia	Member	Professor & Head, ITD	9160146701
10	Dr. M.A. Khadeer	Member	Professor & Head Physics Dept.	9985792690
11	Dr. Y. Arun Kumar	Member	Professor & Head, Chemistry Dept.	9246337537
12	Dr. Abdul Majeed	Member	Assoc. Professor & Head, Mathematics Dept.	9297258266
13	Dr. (Mrs.) Nirmala Rita Nair	Member	Professor & Head, English Dept.	9553444772
14	Prof. B. Satyanarayana	Member	Chief Librarian	9394882527
15	Mr. Arun Chandra	Member	Director, Placements Cell	9848471320
16	Mr. Mohd. Zabhiuddin	Member	Physical Director, MJCET	9966469252
17	Mr. K.V. Narasimha Rao	Member	Registrar	9849388534
18	Mr. Shakeel Ayjaz	Member	Assoc. Professor & Associate Head CED	9866752876
19	Mr. D. Ram Mohan Rao	Member	Assoc. Professor, CED	9848735035
20	Mr. Toufeeq Anwar	Member	Assoc. Professor, CED	9247822784
21	Mr. Barkat Ali Khan	Member	Asst. Professor, CED	9849401971



22	Mrs. Ajaz Fatima	Member	Assoc. Professor, EED	9866278762
23	Mr. Arshad Mohammed	Member	Asst. Professor, EED	8309513173
24	Dr. (Mrs.) Ayesha Naaz	Member	Professor, M.E. (ECE)	9959129564
25	Mr. J.K. Nag	Member	Associate Professor & Associate Head ECED	9959848905
26	Mr. Iftekharuddin	Member	Assoc. Prof. ECED	9989125185
27	Mr. Syed Hifazat Ali Khan	Member	Asst. Prof. (S/G), ECED	9246561723
28	Mr. M.A. Majeed Zubair	Member	Lab. Assistant, ECED	9246521627
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36	Dr. Mohammed Mahamood Ali	Member	Assoc. Professor, CSED	9848638696
37	Mr. Md. Saleem Khan	Member	Asst. Professor, CSED	9391669248
38	Mr. Rafi-uz-Zaman	Member	Assoc. Professor, ITD	9848262601
39	Mr. Mohd. Abdul Rasheed	Member	Asst. Professor, ITD	9963412526
40	Mr. H. Nizamuddin Saleem	Member	Lab. Supervisor, ITD	9849091807
41	Prof. Dr. Shaik Zameeruddin	Member	Professor, Physics Dept.	9441583521
42	Dr. (Mrs.) Aneesa Ferdose	Member	Assistant Professor, Chemistry Dept.	9966347764
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44	Mrs. Amina Sarwar	Member	Asst. Professor, Chemistry Dept.	9885258274
45	Dr. M.A. Rawoof Sayeed	Member	Asst. Professor, Mathematics Dept.	9848425282

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46	Dr. A. R. Srinivas	Member	DCP, Punjagutta Police Station (West Zone)	9490616552
47	Sri. Vijay Kumar	Member	ACP, Punjagutta Police Station	9490616609
48	Sri. S. Ravinder	Member	CI, Punjagutta Police Station	9490616610

## STUDENT MEMBERS:

49	Mr Syed Najeebullah	1604-15-732-033 CED	Student Member
50	Mr Shaik Mohammed Salman	1604-15-732-061 CED	Student Member
51	Ms Ruqsana Begum	1604-15-733-001 CSE	Student Member
52	Ms Hina Khatoon	1604-15-733-005 CSE	Student Member
53	Mr Abdul Mohsin Sajid	1604-15-734-028 EEE	Student Member
54	Mr Mohammed Ansar	1604-15-734-011 EEE	Student Member
55	Ms Salma Begum	1604-15-735-009 ECE	Student Member
56	Ms Naallah Zia	1604-15-735-062 ECE	Student Member

  
ADVISOR-CUM-DIRECTOR



**MUFFAKHAM JAH**  
**COLLEGE OF ENGINEERING & TECHNOLOGY**  
 (SULTAN-UL-ULOOM EDUCATION SOCIETY)

July 24, 2017

**CONSTITUTION OF ANTI-RAGGING COMMITTEE FOR**  
**ACADEMIC YEAR 2017-2018**

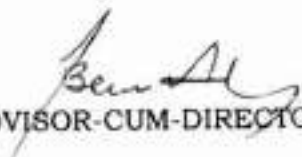
The following are the Members of the Anti Ragging Committee constituted in order to prevent incidences of Ragging inside and outside MJCET Campus.

1	Dr. Basheer Ahmed	Advisor-cum-Director	<b>Chairman</b>
2	Dr. Ashfaque Jafari	Professor & Dean (Academic)	Member
3	Dr. Mohammed Hamraj	Professor & Head, CED	Member
4	Prof. M.A. Khalique	Professor, CED	Member
5	Mr. D. Ram Mohan Rao	Associate Professor, CED	Member
6	Mr. Shakeel Ayjaz	Associate Professor & Associate Head CED	Member
7	Dr. Ahmed Abdul Moiz Qyser	Professor & Head, CSED	Member
8	Mrs. Ayesha Naaz	Associate Professor, M.E. (ECE)	Member
9	Mr. Mohammed Umar Farooq	Assistant Professor, CSED	Member
10	Mrs. S. Fouzia Sayeedunnisa	Associate Professor, ITD	Member
11	Dr. Mohammed Arifuddin Sohel	Professor & Head, ECED	Member
12	Mr. J.K. Nag	Associate Professor & Associate Head ECED	Member
13	Mr. Iftekharuddin	Associate Professor, ECED	Member
14	Mr. Syed Hifazat Ali Khan	Asst. Professor (S/G), ECED	Member
15	Mrs. Ajaz Fatima	Associate Professor & Associate Head, EED	Member
16	Dr. Mohammed Haseeb Khan	Professor & Associate Head EED	Member
17	Dr. B. Md. Ismail	Asst. Professor, EED	Member
18	Dr. Syed Nawazish Mehdi	Professor, MED	Member
19	Dr. N. Seetharamaiah	Professor & Head, MED	Member
20	Dr. Shaik Khader Vali	Professor & Coordinator, M.E. (CAD/CAM)	Member
21	Dr. Viqar Mohiuddin	Associate Professor & Associate Head, MED	Member
22	Prof. Syed Yousufuddin	Chief Coordinator, M.E. Programmes	Member
23	Dr. Syed Shabbeer Ahmed	Professor & Associate Head, CSED	Member
24	Mrs. Fahmina Tarannum	Associate Professor, CSED	Member
25	Mr. Md. Saleem Khan	Asst. Professor, CSED	Member
26	Prof. K. Manmohan Rao	Professor, CSED	Member
27	Mrs. Maniza Hijab	Associate Professor, CSED	Member
28	Prof. Dr. Shaik Zameeruddin	Professor, Physics Dept.	Member

*Next page, please*



29	Dr. M.A. Khadeer	Professor & Head Physics Dept.	Member
30	Dr. Abdul Majeed	Assoc. Professor & Head, Mathematics Dept.	Member
31	Mr. M.A. Rawoof Sayeed	Asst. Professor, Mathematics Dept.	Member
32	Dr. Y. Arun Kumar	Professor & Head, Chemistry Dept.	Member
33	Dr. (Mrs.) Aneesa Ferdose	Assistant Professor, Chemistry Dept.	Member
34	Dr. M.G.V. Satyanarayana	Asst. Professor, Chemistry Dept. -	Member
35	Mrs. Amina Sarwar	Asst. Professor, Chemistry Dept.	Member
36	Dr. (Mrs.) Nirmala Rita Nair	Professor & Head, English Dept.	Member
37	Prof. B. Satyanarayana	Chief Librarian	Member
38	Mr. K.V. Narasimha Rao	Registrar	Member
39	Mr. Arun Chandra	Director, Placements Cell	Member
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45	Sri. M. Venkateshwarlu	ACP, Punjagutta Police Station	Member
46	Sri. S. Ravinder	CI, Punjagutta Police Station	Member
47	Dr. Syed Ferhathullah Hussainy	Professor & Dean (Administration)	Convener
48	Ms Nafeeza	1604-14-732-002 CED	Student Member
49	Mr Abdul Hafeez	1604-14-732-021 CED	Student Member
50	Mr Siddharth Sharma	1604-14-733-096 CSE	Student Member
51	Ms Shireen Salma	1604-14-733-012 CSE	Student Member
52	Mr Afroz Khan	1604-14-734-019 EEE	Student Member
53	Ms Naheed Fatima	1604-14-734-012 EEE	Student Member
54	Mr Azeem Pasha	1604-14-735-012 ECE	Student Member
55	Ms Nawsheen Begum	1604-14-735-012 ECE	Student Member

  
 ADVISOR-CUM-DIRECTOR





**MUFFAKHAM JAH**  
**COLLEGE OF ENGINEERING & TECHNOLOGY**  
 (SULTAN-UL-ULOOM EDUCATION SOCIETY)

July 29, 2016


**CONSTITUTION OF ANTI-RAGGING COMMITTEE FOR**  
**ACADEMIC YEAR 2016-2017**

The following are the Members of the Anti Ragging Committee constituted in order to prevent incidences of Ragging inside and outside MJCET Campus.

1	Dr. Basheer Ahmed	Advisor-cum-Director	<b>Chairman</b>
2	Dr. Ashfaque Jafari	Professor & Dean (Academic)	Member
3	Dr. Moinuddin Ahmed	Professor & Head, CED	Member
4	Prof. M.A. Khaliq	Professor, CED	Member
5	Mr. D. Ram Mohan Rao	Associate Professor & Associate Head, CED	Member
6	Mr. Shakeel Ayjaz	Associate Professor, CED	Member
7	Dr. Ahmed Abdul Moiz Qyser	Professor & Head, CSED	Member
8	Mrs. Ayesha Naaz	Associate Professor, M.E. (ECE)	Member
9	Mr. Mohammed Umar Farooq	Assistant Professor, CSED	Member
10	Mrs. S. Fouzia Sayeedunnisa	Associate Professor, ITD	Member
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15	Mrs. Ajaz Fatima	Associate Professor & Associate Head, EED	Member
16	Dr. Mohammed Haseeb Khan	Professor & Associate Head EED	Member
17	Mr. B. Md. Ismail	Asst. Professor, EED	Member
18	Dr. Syed Nawazish Mehdi	Professor, MED	Member
19	Dr. Shaik Khadarvali	Professor & Head, MED	Member
20	Dr. N. Seetharamaiah	Professor & Coordinator, M.E. (CAD/CAM)	Member
21	Mr. D. Srinivas Rao	Associate Professor & Associate Head, MED	Member
22	Prof. Syed Yousufuddin	Chief Coordinator, M.E. Programmes	Member
23	Mrs. Afreen Sultana	Assoc. Professor, & Associate Head, CSED	Member
24	Mrs. Fahmina Tarannum	Associate Professor, CSED	Member
25	Mr. Md. Saleem Khan	Asst. Professor, CSED	Member
26	Prof. K. Manmohan Rao	Professor, CSED	Member
27	Mrs. Maniza Hijab	Associate Professor & Head ITD	Member
28	Prof. Dr. Shaik Zameeruddin	Professor, Physics Dept.	Member

*[Signature]*  
Next page, please

29	Dr. M.A. Khadeer	Professor & Head Physics Dept.	Member
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38	Mr. K.V. Narasimha Rao	A.O.-cum-Registrar	Member
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47	Prof. Syed Ferhathullah Hussainy	Professor & Dean (Administration)	Convener
48	Ms Patura Mahitha	1604-13-732-002 CED	Student Member
49	Mr Syed Saood	1604-13-732-006 CED	Student Member
50	Ms Naga Sai Gouthami	1604-12-733-004 CSE	Student Member
51	Mr Shaik Abdul Rahman	1604-13-733-040 CSE	Student Member
52	Ms Huda Habeeb	1604-13-734-003 EEE	Student Member
53	Mr Md Jaber Ali Taha	1604-13-734-008 EEE	Student Member
54	Mr Md Abdul Moiz	1604-13-735-097 ECE	Student Member
55	Ms Nisma Imroze	1604-13-735-009 ECE	Student Member

  
ADVISOR-CUM-DIRECTOR



**MUFFAKHAM JAH**  
**COLLEGE OF ENGINEERING & TECHNOLOGY**  
 (SULTAN-UL-ULOOM EDUCATION SOCIETY)

August 1, 2015

**CONSTITUTION OF ANTI-RAGGING COMMITTEE FOR**  
**ACADEMIC YEAR 2015-2016**

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26	Prof. K. Manmohan Rao	Professor, MCA (CSED)	Member
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49	Mr Fazal ur Rahman	1604-12-732-025 CED	Student Member
50	Ms Muneeb Jahan	1604-12-733-009 CSE	Student Member
51	Mr M Vishwath Reddy	1604-12-733-030 CSE	Student Member
52	Mr Mohammed Sohail	1604-12-734-041 EEE	Student Member
53	Mr Sayeeduddin	1604-12-734-047 EEE	Student Member
54	Ms Saba Fatima	1604-12-735-017 ECE	Student Member
55	Ms B Sanjana	1604-12-735-018 ECE	Student Member

  
 ADVISOR-CUM-DIRECTOR



**Muffakham Jah**  
**College of Engineering and Technology**  
(Sultan UI Uloom Education Society)

Ref: 136-69/MJ/2019-20/Sem 1/ 4

7.10.2019

**Report of Anti Ragging Committee Monthly Inspection and Minutes of Meeting**

The Anti Ragging committee of MJCET has conducted its monthly inspection on 7 October 2019 at 11.00AM across the college by various committee members. Following inspection, the committee members conducted a meeting in Seminar Hall, MJCET at 12.00PM. The committee concluded that no incidents of Ragging were found in the campus. Further, No complaints were lodged by any first year students in this matter. The meeting was adjourned by committee chairperson till next month.

  
Advisor Cum Director

Copy to:

1. The Registrar, OU
2. The Asst. Commissioner of Police, Panjagutta.

**Muffakham Jah**

**College of Engineering and Technology**

(Sultan Ul Uloom Education Society)

Ref: 136-69/MJ/2019-20/Sem 1/ 3

16.9.2019

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Advisor Cum Director

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1. The Registrar, OU
2. The Asst. Commissioner of Police, Panjagutta.

**Muffakham Jah**  
**College of Engineering and Technology**

(Sultan Ul Uloom Education Society)

Ref: 136-69/MJ/2019-20/Sem 1/ 2

12.8.2019

**Report of Anti Ragging Committee Monthly Inspection and Minutes of Meeting**

The Anti Ragging committee of MJCET has conducted its monthly inspection on 12 August 2019 at 11.00AM across the college by various committee members. Following inspection, the committee members conducted a meeting in Conference Hall, MJCET at 12.00PM. The committee concluded that no incidents of Ragging were found in the campus. Further, No complaints were lodged by any first year students in this matter. The meeting was adjourned by committee chairperson till next month.

  
Advisor Cum Director

Copy to:

1. The Registrar, OU
2. The Asst. Commissioner of Police, Panjagutta.

**Muffakham Jah**  
**College of Engineering and Technology**  
(Sultan Ul Uloom Education Society)

Ref: 136-69/MJ/2019-20/Sem 1/ 1

15.7.2019

**Report of Anti Ragging Committee Monthly Inspection and Minutes of Meeting**

The Anti Ragging committee of MJCET has conducted its monthly inspection on 15 July 2019 at 11.00AM across the college by various committee members. Following inspection, the committee members conducted a meeting in Conference Hall, MJCET at 12.00PM. The semester has started with a two week induction program for first year which is being conducted in Ghulam Ahmed Auditorium and all first year students are seated in the auditorium. The committee nominated Prof. Ferhathullah Hussainy, Dean Student Affairs to brief the students on issues related to Ragging during the Induction program. Further, No complaints were lodged by any first year students in this matter. The meeting was adjourned by committee chairperson till next month.

  
Advisor Cum Director

Copy to:

1. The Registrar, OU
2. The Asst. Commissioner of Police, Panjagutta.



**Muffakham Jah**  
**College of Engineering and Technology**

(Sultan Ul Uloom Education Society)

Ref: 136-69/MJ/2018-19/Sem 2/ 3

11.3.2019

**Report of Anti Ragging Committee Monthly Inspection and Minutes of Meeting**

The Anti Ragging committee of MJCET has conducted its monthly inspection on 11 March 2019 at 11.00AM across the college by various committee members. Following inspection, the committee members conducted a meeting in Conference Hall, MJCET at 12.00PM. The committee concluded that no incidents of Ragging were found in the campus. Further, No complaints were lodged by any first year students in this matter. The meeting was adjourned by committee chairperson till next month.

  
Advisor Cum Director

Copy to:

1. The Registrar, OU
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**Muffakham Jah**  
**College of Engineering and Technology**  
(Sultan Ul Uloom Education Society)

Ref: 136-69/MJ/2018-19/Sem 2/ 2

4.2.2019

**Report of Anti Ragging Committee Monthly Inspection and Minutes of Meeting**

The Anti Ragging committee of MJCET has conducted its monthly inspection on 4 February 2019 at 11.00AM across the college by various committee members. Following inspection, the committee members conducted a meeting in Conference Hall, MJCET at 12.00PM. As the annual student technical festival Adsophos is scheduled in the third week of February, committee members were requested to be extra vigilant during this time. The committee concluded that no incidents of Ragging were found in the campus. Further, No complaints were lodged by any first year students in this matter. The meeting was adjourned by committee chairperson till next month.

  
Advisor Cum Director

Copy to:

1. The Registrar, OU
2. The Asst. Commissioner of Police, Panjagutta.

**Muffakham Jah**  
**College of Engineering and Technology**

(Sultan Ul Uloom Education Society)

Ref: 136-69/MJ/2018-19/Sem 2/ 1

07.1.2019

**Report of Anti Ragging Committee Monthly Inspection and Minutes of Meeting**

The Anti Ragging committee of MJCET has conducted its monthly inspection on 7 January 2019 at 11.00AM across the college by various committee members. Following inspection, the committee members conducted a meeting in Conference Hall, MJCET at 12.00PM. The committee concluded that no incidents of Ragging were found in the campus. Further, No complaints were lodged by any first year students in this matter. The meeting was adjourned by committee chairperson till next month.

  
Advisor Cum Director

Copy to:

1. The Registrar, OU
2. The Asst. Commissioner of Police, Panjagutta.

**Muffakham Jah**  
**College of Engineering and Technology**

(Sultan Ul Uloom Education Society)

Ref: 136-69/MJ/2018-19/Sem 1/ 3

10.9.2018

**Report of Anti Ragging Committee Monthly Inspection and Minutes of Meeting**

The Anti Ragging committee of MJCET has conducted its monthly inspection on 9 September 2018 at 11.00AM across the college by various committee members. Following inspection, the committee members conducted a meeting in Conference Hall, MJCET at 12.00PM. The committee concluded that no incidents of Ragging were found in the campus. Further, No complaints were lodged by any first year students in this matter. The meeting was adjourned by committee chairperson till next month.

  
Advisor Cum Director

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**Muffakham Jah**  
**College of Engineering and Technology**

(Sultan Ul Uloom Education Society)

Ref: 136-69/MJ/2018-19/Sem 1/ 2

14.8.2018

**Report of Anti Ragging Committee Monthly Inspection and Minutes of Meeting**

The Anti Ragging committee of MJCET has conducted its monthly inspection on 14 August 2018 at 11.00AM across the college by various committee members. Following inspection, the committee members conducted a meeting in Conference Hall, MJCET at 12.00PM. The committee concluded that no incidents of Ragging were found in the campus. Further, No complaints were lodged by any first year students in this matter. The meeting was adjourned by committee chairperson till next month.

  
Advisor Cum Director

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**Muffakham Jah**  
**College of Engineering and Technology**

(Sultan Ul Uloom Education Society)

Ref: 136-69/MJ/2018-19/Sem 1/ 1

13.7.2018

**Report of Anti Ragging Committee Monthly Inspection and Minutes of Meeting**

The Anti Ragging committee of MJCET has conducted its monthly inspection on 13 July 2018 at 11.00AM across the college by various committee members. Following inspection, the committee members conducted a meeting in Conference Hall, MJCET at 12.00PM. The semester has started with a three week induction program for first year which is being conducted in Ghulam Ahmed Auditorium and all first year students are seated in the auditorium. The committee nominated Prof. Ferhathullah Hussainy to brief the students on issues related to Ragging during the induction program. Further, No complaints were lodged by any first year students in this matter. The meeting was adjourned by committee chairperson till next month.

  
Advisor Cum Director

Copy to:

1. The Registrar, OU
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**Muffakham Jah**  
**College of Engineering and Technology**

(Sultan Ul Uloom Education Society)

Ref: 136-69/MJ/2017-18/Sem 2/ 3

12.3.2018

**Report of Anti Ragging Committee Monthly Inspection and Minutes of Meeting**

The Anti Ragging committee of MJCET has conducted its monthly inspection on 12 March 2018 at 11.00AM across the college by various committee members. Following inspection, the committee members conducted a meeting in Conference Hall, MJCET at 12.00PM. The committee concluded that no incidents of Ragging were found in the campus. Further, No complaints were lodged by any first year students in this matter. The meeting was adjourned by committee chairperson till next month.

  
Advisor Cum Director

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**Muffakham Jah**  
**College of Engineering and Technology**

(Sultan Ul Uloom Education Society)

Ref: 136-69/MJ/2017-18/Sem 2/ 2

12.2.2018

**Report of Anti Ragging Committee Monthly Inspection and Minutes of Meeting**

The Anti Ragging committee of MJCET has conducted its monthly inspection on 12 February 2018 at 11.00AM across the college by various committee members. Following inspection, the committee members conducted a meeting in Conference Hall, MJCET at 12.00PM. The committee concluded that no incidents of Ragging were found in the campus. Further, No complaints were lodged by any first year students in this matter. The meeting was adjourned by committee chairperson till next month.

  
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**Muffakham Jah**  
**College of Engineering and Technology**  
(Sultan Ul Uloom Education Society)

Ref: 136-69/MJ/2017-18/Sem 2/ 1

08.1.2018

**Report of Anti Ragging Committee Monthly Inspection and Minutes of Meeting**

The Anti Ragging committee of MJCET has conducted its monthly inspection on 8 January 2018 at 11.00AM across the college by various committee members. Following inspection, the committee members conducted a meeting in Conference Hall, MJCET at 12.00PM. The committee concluded that no incidents of Ragging were found in the campus. Further, No complaints were lodged by any first year students in this matter. The meeting was adjourned by committee chairperson till next month.

  
Advisor Cum Director

Copy to:

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**Muffakham Jah**

**College of Engineering and Technology**

(Sultan Ul Uloom Education Society)

Ref: 136-69/MJ/2017-18/Sem 1/ 3

9.10.2017

**Report of Anti Ragging Committee Monthly Inspection and Minutes of Meeting**

The Anti Ragging committee of MJCET has conducted its monthly inspection on 9 October 2017 at 11.00AM across the college by various committee members. Following inspection, the committee members conducted a meeting in Conference Hall, MJCET at 12.00PM. The committee concluded that no incidents of Ragging were found in the campus. Further, No complaints were lodged by any first year students in this matter. The meeting was adjourned by committee chairperson till next month.

  
Advisor Cum Director

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**Muffakham Jah**  
**College of Engineering and Technology**  
(Sultan Ul Uloom Education Society)

Ref: 136-69/MJ/2017-18/Sem 1/ 2

11.9.2017

**Report of Anti Ragging Committee Monthly Inspection and Minutes of Meeting**

The Anti Ragging committee of MJCET has conducted its monthly inspection on 11 September 2017 at 11.00AM across the college by various committee members. Following inspection, the committee members conducted a meeting in Conference Hall, MJCET at 12.00PM. The committee concluded that no incidents of Ragging were found in the campus. Further, No complaints were lodged by any first year students in this matter. The meeting was adjourned by committee chairperson till next month.

  
Advisor Cum Director

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2. The Asst. Commissioner of Police, Panjagutta.

**Muffakham Jah**  
**College of Engineering and Technology**

(Sultan UI Uloom Education Society)

Ref: 136-69/MJ/2017-18/Sem 1/ 1

14.8.2017

**Report of Anti Ragging Committee Monthly Inspection and Minutes of Meeting**

The Anti Ragging committee of MJCET has conducted its monthly inspection on 14 August 2017 at 11.00AM across the college by various committee members. Following inspection, the committee members conducted a meeting in Conference Hall, MJCET at 12.00PM. The committee concluded that no incidents of Ragging were found in the campus. Further, No complaints were lodged by any first year students in this matter. The meeting was adjourned by committee chairperson till next month.

  
Advisor Cum Director

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1. The Registrar, OU
2. The Asst. Commissioner of Police, Panjagutta.

**Muffakham Jah**  
**College of Engineering and Technology**  
(Sultan Ul Uloom Education Society)

Ref: 136-69/MJ/2015-16/Sem 2/ 3

14.3.2016

**Report of Anti Ragging Committee Monthly Inspection and Minutes of Meeting**

The Anti Ragging committee of MJCET has conducted its monthly inspection on 14 March 2016 at 11.00AM across the college by various committee members. Post inspection, the committee members conducted a meeting in Conference Hall, MJCET at 12.00PM. The committee concluded that no incidents of Ragging were found in the campus. Further, No complaints were lodged by any first year students in this matter. The meeting was adjourned by committee chairperson till next month.

  
Advisor Cum Director

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**Muffakham Jah**  
**College of Engineering and Technology**

(Sultan Ul Uloom Education Society)

Ref: 136-69/MJ/2015-16/Sem 2/ 2

15.2.2016

**Report of Anti Ragging Committee Monthly Inspection and Minutes of Meeting**

The Anti Ragging committee of MJCET has conducted its monthly inspection on 15 February 2016 at 11.00AM across the college by various committee members. Post inspection, the committee members conducted a meeting in Conference Hall, MJCET at 12.00PM. The committee concluded that no incidents of Ragging were found in the campus. Further, No complaints were lodged by any first year students in this matter. The meeting was adjourned by committee chairperson till next month.

  
Advisor/Cum Director

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2. The Asst. Commissioner of Police, Panjagutta.



**Muffakham Jah**  
**College of Engineering and Technology**  
(Sultan Ul Uloom Education Society)

Ref: 136-69/MJ/2015-16/Sem 2/ 1

11.1.2016

**Report of Anti Ragging Committee Monthly Inspection and Minutes of Meeting**

The Anti Ragging committee of MJCET has conducted its monthly inspection on 11 January 2016 at 11.00AM across the college by various committee members. Post inspection, the committee members conducted a meeting in Conference Hall, MJCET at 12.00PM. The committee concluded that no incidents of Ragging were found in the campus. Further, No complaints were lodged by any first year students in this matter. The meeting was adjourned by committee chairperson till next month.

  
Advisor Cum Director

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2. The Asst. Commissioner of Police, Panjagutta.

**Muffakham Jah**  
**College of Engineering and Technology**

(Sultan Ul Uloom Education Society)

Ref: 136-69/MJ/2015-16/Sem 1/ 3

12.10.2015

**Report of Anti Ragging Committee Monthly Inspection and Minutes of Meeting**

The Anti Ragging committee of MJCET has conducted its monthly inspection on 12 October 2015 at 11.00AM across the college by various committee members. Post inspection, the committee members conducted a meeting in Conference Hall, MJCET at 12.00PM. The committee concluded that no incidents of Ragging were found in the campus. Further, No complaints were lodged by any first year students in this matter. The meeting was adjourned by committee chairperson till next month.

  
Advisor Cum Director

Copy to:

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2. The Asst. Commissioner of Police, Panjagutta.

**Muffakham Jah**  
**College of Engineering and Technology**

(Sultan Ul Uloom Education Society)

Ref: 136-69/MJ/2015-16/Sem 1/ 2

14.9.2015

**Report of Anti Ragging Committee Monthly Inspection and Minutes of Meeting**

The Anti Ragging committee of MJCET has conducted its monthly inspection on 14 September 2015 at 11.00AM across the college by various committee members. Post inspection, the committee members conducted a meeting in Conference Hall, MJCET at 12.00PM. The committee concluded that no incidents of Ragging were found in the campus. Further, No complaints were lodged by any first year students in this matter. The meeting was adjourned by committee chairperson till next month.

  
Advisor/Cum Director

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**Muffakham Jah**  
**College of Engineering and Technology**  
(Sultan Ul Uloom Education Society)

Ref: 136-69/MJ/2015-16/Sem 1/ 1

17.8.2015

**Report of Anti Ragging Committee Monthly Inspection and Minutes of Meeting**

The Anti Ragging committee of MJCET has conducted its monthly inspection on 17 August 2015 at 11.00AM across the college by various committee members. Post inspection, the committee members conducted a meeting in Conference Hall, MJCET at 12.00PM. The committee concluded that no incidents of Ragging were found in the campus. Further, No complaints were lodged by any first year students in this matter. The meeting was adjourned by committee chairperson till next month.

  
Advisor Cum Director

Copy to:

1. The Registrar, OU
2. The Asst. Commissioner of Police, Panjagutta.

**MUFFAKHAM JAH  
COLLEGE OF ENGINEERING & TECHNOLOGY**

Ref: 136/294/MJ/19/S-2/W5/OU/2/5

January 8, 2019

To  
The Registrar  
Osmania University  
Hyderabad - 500007

Sir,

Sub: Grievances Redressal Committee of MJCET- Reg.

Ref: AICTE's Lr. F.No.AICTE/SCRO/606 dated 2/7/2012  
(Copy enclosed)

\* \* \* \* \*

It is to inform that the AICTE in its letter cited above has instructed to all technical institutions that they should establish a Grievances Redressal Committee in their respective institutions from the current academic year. Further, the AICTE has also instructed in the above letter that the concerned Affiliating University should appoint OMBUDSMAN for the purpose of Redressal of Grievances of the students, parents and others in respect of all AICTE approved institutions.

In order to comply the instructions of AICTE, a Grievances Redressal Committee consists of the following members is constituted in MJCET, to look after the grievances of the staff and students:-

- |  |   |                |
|--|---|----------------|
| 1. Dr. N. Seetharamaiah,<br>Professor & Head, MED<br>I/c Principal, MJCET    | - | Chairman       |
| 2. Dr. Ferhatullah Hussainy<br>Professor & Dean Administration, MJCET        | - | Convenor       |
| 3. Prof. K. Manmohan Rao<br>Professor, CSED                                  | - | Member         |
| 4. Dr. Abdullah Shariff<br>Professor in CED                                  | - | Member         |
| 5. Dr. Kaleem Fatima<br>Professor, ECE Dept.                                 | - | Member         |
| 6. Dr. Abdul Majeed<br>Assoc. Professor, Head<br>Basic Sciences & Humanities | - | Member         |
| 7. Mrs. Ghazala Anjum<br>Assistant Professor<br>English Department           | - | Member         |
| 8. Mr Mohammed Sarfaraz Ali ,CED   | - | Student Member |
| 9. Ms Hiba Fatima, CED   | - | Student Member |
| 10. Ms Ayesha Javeria, EEED  | - | Student Member |

11. Mr Abdul Kareem, EEED - Student Member  
12. Ms Heena Kausar, ECED - Student Member

In view of the above, you are requested to kindly accord approval of the above Grievances Redressal Committee of Muffakham Jah College of Engineering & Technology and also requested to furnish the details of OMBUDSMAN of Osmania University in the following format prescribed by the AICTE so that this could be communicated to the AICTE.

Details of OMBUDSMAN appointed by Osmania University :-

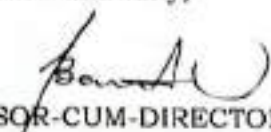
Committee Type	*Appointment Order Reference Number	Date of Appointment	Name of the Committee Member	Profession	Address	Associate with	Mobile Number	e-mail address	Fax No.
----------------	-------------------------------------	---------------------	------------------------------	------------	---------	----------------	---------------	----------------	---------

\* Please furnish a copy of appointment order of Ombudsman.

I shall be highly thankful to you, if you would kindly arrange to furnish the above information at the earliest.

Thanking you,

Yours faithfully,

  
ADVISOR-CUM-DIRECTOR



**MUFFAKHAM JAH**  
**COLLEGE OF ENGINEERING & TECHNOLOGY**

Ref: 136/294/MJ/19/S-2/W5/OU/3/5

January 8, 2019

**NOTICE**

Sub: Grievances Redressal Committee of MJCET- Reg.

Ref: AICTE's Lr. F.No.AICTE/SCRO/606 dated 2/7/2012

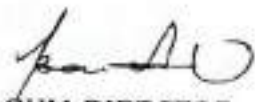
\* \* \* \* \*

In order to comply the instructions of AICTE vide reference cited, a Grievances Redressal Committee consists of the following members is constituted in MJCET, to look after the grievances of the staff and students:-

- |  |   |                |
|--|---|----------------|
| 1. Dr. N. Seetharamaiah,<br>Professor & Head, MED<br>I/c Principal, MJCET    | - | Chairman       |
| 2. Dr. Ferhatullah Hussainy<br>Professor & Dean Administration, MJCET        | - | Convener       |
| 3. Prof. K. Manmohan Rao<br>Professor, CSED                                  | - | Member         |
| 4. Dr. Abdullah Shariff<br>Professor in CED                                  | - | Member         |
| 5. Dr. Kaleem Fatima<br>Professor, ECE Dept.                                 | - | Member         |
| 6. Dr. Abdul Majeed<br>Assoc. Professor, Head<br>Basic Sciences & Humanities | - | Member         |
| 7. Mrs. Ghazala Anjum<br>Assistant Professor<br>English Department           | - | Member         |
| 8. Mr Mohammed Sarfaraz Ali ,CED   | - | Student Member |
| 9. Ms Hiba Fatima, CED   | - | Student Member |
| 10. Ms Ayesha Javeria, EEED  | - | Student Member |
| 11. Mr Abdul Kareem, EEED  | - | Student Member |
| 12. Ms HeenaKausar, ECED   | - | Student Member |

The following responsibilities are entrusted to the Grievances Redressal Committee:

1. The above Committee will look into all the grievances of Staff and students of the college on the complaints received.
2. The Grievances raised in the complaint should be related to college and within the campus only.
3. The Committee will meet once in a month to examine the issues (if any) and submit a report to the undersigned. However, in case of emergency it could meet as and when required.
4. The Committee is authorized to take all possible measures in consultation with the Director, MJCET and ensure that all the problems of Staff and students are effectively redressed in the college.
5. The Committee will start the work with immediate effect and continue until further orders.
6. The Committee can co-opt two (2) senior girl students if the grievance is related to students.

  
ADVISOR-CUM-DIRECTOR

To  
All members of Committee

Copy to: 1. All Heads of Depts./Sections for circulation among  
SC/ST students and staff members.

2. The Principal, MJCET
3. The Dean (Academic), MJCET
4. The Dean (Administration), MJCET

**MUFFAKHAM JAH  
COLLEGE OF ENGINEERING & TECHNOLOGY**

Ref: 136/294/M.1/18/S-2/W3/OU/3/5

January 2, 2018

**NOTICE**

Sub: Grievances Redressal Committee of MJCET- Reg.

Ref: AICTE's Lr. F.No.AICTE/SCRO/606 dated 2/7/2012

\* \* \* \*

In order to comply the instructions of AICTE vide reference cited, a Grievances Redressal Committee consists of the following members is constituted in MJCET, to look after the grievances of the staff and students:-

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|--|---|----------------|
| 1. Dr. N. Seetharamaiah,<br>Professor & Head, MED                            | - | Chairman       |
| 2. Dr. Ferhatullah Hussainy<br>Professor & Dean Administration, MJCET        | - | Convener       |
| 3. Prof. K. Manmohan Rao<br>Professor, CSED                                  | - | Member         |
| 4. Dr. Abdullah Shariff<br>Professor in CED                                  | - | Member         |
| 5. Dr. Kaleem Fatima<br>Professor, ECE Dept.                                 | - | Member         |
| 6. Dr. Abdul Majeed<br>Assoc. Professor, Head<br>Basic Sciences & Humanities | - | Member         |
| 7. Mrs. Ghazala Anjum<br>Assistant Professor<br>English Department           | - | Member         |
| 8. Mr Syed Najeebulla, CED   | - | Student Member |
| 9. Ms Ruqsana Begum, CSED  | - | Student Member |
| 10. Mr Abdul Mohsin Sajid, EEED  | - | Student Member |
| 11. Ms Salma Begum, ECED   | - | Student Member |
| 12. Ms Naallah Zia, ECED   | - | Student Member |

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ADVISOR-CUM-DIRECTOR

To  
All members of Committee

Copy to: 1. All Heads of Depts./Sections for circulation among SC/ST students and staff members.

2. The Principal, MJCET
3. The Dean (Academic), MJCET
4. The Dean (Administration), MJCET



**MUFFAKHAM JAH**  
**COLLEGE OF ENGINEERING & TECHNOLOGY**

Ref: 136/294/MJ/17/S-1/OU/3/5

April 17, 2017

**NOTICE**

Sub: Grievances Redressal Committee of MJCET- Reg.

Ref: AICTE's Lr. F.No.AICTE/SCRO/606 dated 2/7/2012

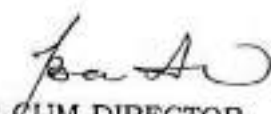
\* \* \* \* \*

In order to comply the instructions of AICTE vide reference cited, a Grievances Redressal Committee consists of the following members is constituted in MJCET, to look after the grievances of the staff and students:-

- |  |   |                |
|--|---|----------------|
| 1. Dr. Y.Arun Kumar<br>Professor & Head,<br>Chemistry Department         | - | Chairman       |
| 2. Dr. Ferhatullah Hussainy<br>Professor & Dean Administration, MJCET    | - | Convener       |
| 3. Prof. M.A. Khadeer<br>Professor & Head,<br>Physics Department         | - | Member         |
| 4. Dr. Abdullah Shariff<br>Professor in CED                              | - | Member         |
| 5. Dr. Kaleem Fatima<br>Professor, ECE Dept.                             | - | Member         |
| 6. Dr. Mrs. Nirmala Rita Nair<br>Professor & Head,<br>English Department | - | Member         |
| 7. Ms Nafeeza, CED   | - | Student Member |
| 8. Mr Siddharth Sharma, CSED   | - | Student Member |
| 9. Ms Shireen Salma, CSED  | - | Student Member |
| 10. Mr Afroz Khan, EEED  | - | Student Member |
| 11. Mr Azeem Pasha, ECED   | - | Student Member |

The following responsibilities are entrusted to the Grievances Redressal Committee:

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ADVISOR-CUM-DIRECTOR

To  
All members of Committee

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3. The Dean (Academic), MJCET
4. The Dean (Administration), MJCET

**MUFFAKHAM JAH  
COLLEGE OF ENGINEERING & TECHNOLOGY**

Ref: 136/294/MJ/16/S-2/W5/OU/3/5

April 8, 2016

**NOTICE**

Sub: Grievances Redressal Committee of MJCET- Reg.

Ref: AICTE's Lr. F.No.AICTE/SCRO/606 dated 2/7/2012


\* \* \* \* \*

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- |   |   |                |
|---|---|----------------|
| 1. Dr. Y.Arun Kumar                       | - | Chairman       |
| Professor & Head,<br>Chemistry Department |   |                |
| 2. Dr. Ferhatullah Hussainy               | - | Convenor       |
| Professor & Dean Administration, MJCET    |   |                |
| 3. Prof. M.A. Khadeer                     | - | Member         |
| Professor & Head,<br>Physics Department   |   |                |
| 4. Dr. Abdullah Shariff                   | - | Member         |
| Professor in CED                          |   |                |
| 5. Dr. Kaleem Fatima                      | - | Member         |
| Professor, ECE Dept.                      |   |                |
| 6. Dr. Mrs. Nirmala Rita Nair             | - | Member         |
| Professor & Head,<br>English Department   |   |                |
| 7. Ms Patura Mahitha, CED                 | - | Student Member |
| 8. Mr Syed Saood, CED                     | - | Student Member |
| 9. Ms Naga Sai Gouthami, CSED             | - | Student Member |
| 10. Ms Huda Habeeb, EEED                  | - | Student Member |
| 11. Mr Md Abdul Moiz, ECED                | - | Student Member |

The following responsibilities are entrusted to the Grievances Redressal Committee:

1. The above Committee will look into all the grievances of Staff and students of the college on the complaints received.
2. The Grievances raised in the complaint should be related to college and within the campus only.
3. The Committee will meet once in a month to examine the issues (if any) and submit a report to the undersigned. However, in case of emergency it could meet as and when required.
4. The Committee is authorized to take all possible measures in consultation with the Director, MJCET and ensure that all the problems of Staff and students are effectively redressed in the college.
5. The Committee will start the work with immediate effect and continue until further orders.
6. The Committee can co-opt two (2) senior girl students if the grievance is related to students.

  
ADVISOR-CUM-DIRECTOR

To  
All members of Committee

Copy to: 1. All Heads of Depts./Sections for circulation among SC/ST students and staff members.

2. The Principal, MJCET
3. The Dean (Academic), MJCET
4. The Dean (Administration), MJCET



**MUFFAKHAM JAH  
COLLEGE OF ENGINEERING & TECHNOLOGY**

Ref: 136/294/MJ/15/S-2/W5/OU/3/5

April 3, 2015

**NOTICE**

Sub: Grievances Redressal Committee of MJCET- Reg.

Ref: AICTE's Lr. F.No.AICTE/SCRO/606 dated 2/7/2012


\* \* \* \* \*

In order to comply the instructions of AICTE vide reference cited, a Grievances Redressal Committee consists of the following members is constituted in MJCET, to look after the grievances of the staff and students:-

- |  |   |                |
|--|---|----------------|
| 1. Dr. Y.Arun Kumar<br>Professor & Head,<br>Chemistry Department         | - | Chairman       |
| 2. Dr. Ferhatullah Hussainy<br>Professor & Dean Administration, MJCET    | - | Convenor       |
| 3. Prof. M.A. Khadeer<br>Professor & Head,<br>Physics Department         | - | Member         |
| 4. Dr. Abdullah Shariff<br>Professor in CED                              | - | Member         |
| 5. Dr. Kaleem Fatima<br>Professor, ECE Dept.                             | - | Member         |
| 6. Dr. Mrs. Nirmala Rita Nair<br>Professor & Head,<br>English Department | - | Member         |
| 7. Ms Amreen Fatima, CED   | - | Student Member |
| 8. Mr Fazal ur Rahman, CED   | - | Student Member |
| 9. Mr M Vishwath Reddy, CSED   | - | Student Member |
| 10. Mr Mohammed Sohail, EEED   | - | Student Member |
| 11. Ms Saba Fatima, ECED   | - | Student Member |
| 12. Ms B Sanjana, ECED   | - | Student Member |

The following responsibilities are entrusted to the Grievances Redressal Committee:

1. The above Committee will look into all the grievances of Staff and students of the college on the complaints received.
2. The Grievances raised in the complaint should be related to college and within the campus only.
3. The Committee will meet once in a month to examine the issues (if any) and submit a report to the undersigned. However, in case of emergency it could meet as and when required.
4. The Committee is authorized to take all possible measures in consultation with the Director, MJCET and ensure that all the problems of Staff and students are effectively redressed in the college.
5. The Committee will start the work with immediate effect and continue until further orders.
6. The Committee can co-opt two (2) senior girl students if the grievance is related to students.

  
ADVISOR-CUM-DIRECTOR

To  
All members of Committee

Copy to: 1. All Heads of Depts./Sections for circulation among SC/ST students and staff members.

2. The Principal, MJCET
3. The Dean (Academic), MJCET
4. The Dean (Administration), MJCET

**MUFFAKHAM JAH COLLEGE OF ENGINEERING & TECHNOLOGY  
(SULTAN-UL-ULOOM EDUCATION SOCIETY)**

Date: 2/3/2019

Meeting Minutes of Grievance and Redressal Committee

The Grievance and Redressal Committee meeting for Staff and Students of MJCET was convened on 2<sup>nd</sup> March 2019 at 10:30 AM. in conference hall, MJCET. The committee concluded that no grievances were reported in the campus. The meeting was adjourned by committee chairperson till next meeting.



**Convenor**



**MUFFAKHAM JAH COLLEGE OF ENGINEERING & TECHNOLOGY  
(SULTAN-UL-ULOOM EDUCATION SOCIETY)**

Date: 3/2/2018

Meeting Minutes of Grievance and Redressal Committee

The Grievance and Redressal Committee meeting for Staff and Students of MJCET was convened on 3<sup>rd</sup> February 2018 at 10:30 AM, in conference hall, MJCET. The committee concluded that no grievances were reported in the campus. The meeting was adjourned by committee chairperson till next meeting.



**Convenor**

**MUFFAKHAM JAH COLLEGE OF ENGINEERING & TECHNOLOGY  
(SULTAN-UL-ULOOM EDUCATION SOCIETY)**

Date: 4/3/2017

Meeting Minutes of Grievance and Redressal Committee

The Grievance and Redressal Committee for meeting for Staff and Students of MJCET was convened on 4<sup>th</sup> March 2017 at 10:30 AM. in conference hall, MJCET. The committee concluded that no grievances were reported in the campus. The meeting was adjourned by committee chairperson till next meeting.



**Convenor**

**MUFFAKHAM JAH COLLEGE OF ENGINEERING & TECHNOLOGY  
(SULTAN-UL-ULOOM EDUCATION SOCIETY)**

Date: 19/3/2016

Meeting Minutes of Grievance and Redressal Committee

The Grievance and Redressal Committee meeting for Staff and Students of MJCET was convened on 19th March 2016 at 10:30 AM. in conference hall, MJCET. The committee concluded that no grievances were reported in the campus. The meeting was adjourned by committee chairperson till next meeting.



**Convenor**

**MUFFAKHAM JAH COLLEGE OF ENGINEERING & TECHNOLOGY  
(SULTAN-UL-ULOOM EDUCATION SOCIETY)**

Date: 5/3/2015

Meeting Minutes of Grievance and Redressal Committee

The Grievance and Redressal Committee meeting for Staff and Students of MJCET was convened on 5th March 2015 at 10:30 AM. in conference hall, MJCET. The committee concluded that no grievances were reported in the campus. The meeting was adjourned by committee chairperson till next meeting.



**Convenor**

**MUFFAKHAM JAH**  
**COLLEGE OF ENGINEERING & TECHNOLOGY**

Ref: 294/B/ MJ/16/S-1/LG/8/114

Date: 15/7/2019

**NOTICE**

Sub: Grievance and Redressal Committee for SC/ST Students and Staff  
- Constituted in MJCET – Reg.

\*\*\*\*\*

In order to sortout the issues/complaints raised by the SC/ST students and staff of Muffakham Jah College of Engineering & Technology "**Grievance and Redressal Committee for SC/ST students and staff**" is constituted consists of the following members:

- |                           |   |                |
|---------------------------|---|----------------|
| 1. Mr. V Anand Kumar      | - | Chairman       |
| Assistant Professor, MED  |   |                |
| 2. Mr. V. Dharam Singh    | - | Member         |
| Assistant Professor, MED  |   |                |
| 3. Mrs. K. Manjusha       | - | Member         |
| Assistant Professor, CSE  |   |                |
| 4. Mrs. P Kamala Kumari   | - | Convener       |
| Assistant Professor, ECED |   |                |
| 5. S Varnica ,ECED        | - | Student Member |
| 6. Ponna Chetan , MED     | - | Student Member |
| 7. B Sathvika, ITD        | - | Student Member |
| 8. R Sahithi,, ITD        | - | Student Member |

The following responsibilities are entrusted to the above Committe:

1. The Committee will look into all the grievances of SC/ST students and staff members of MJCET at college level based on the complaints received.
2. The Grievances raised in the complaint should be related to college and within the campus only.
3. The Committee will meet once in a month to examine the issues (if any) and submit a report to the undersinged. However, in case of emergency it could meet as and when required.
4. The Committee is authorised to take all possible measures in consultation with the Director, MJCET and ensure that all the problems of SC/ST students and staff are effectively addressed in the college.
5. The Committee will start the work with immediate effect and continue until further orders.
6. The Committee can co-opt two (2) senior students if the grievance is related to students.

  
ADVISOR-CUM-DIRECTOR

To  
All members of Committee

- Copy to: 1. All Heads of Depts./Sections for circulation among SC/ST students and staff members.  
2. The Principal, MJCET  
3. The Dean (Academic), MJCET  
4. The Dean (Administration), MJCET

**MUFFAKHAM JAH**  
**COLLEGE OF ENGINEERING & TECHNOLOGY**

Ref: 294/B/ MJ/16/S-1/LG/8/114

Date: 13/7/2018

**NOTICE**

Sub: Grievance and Redressal Committee for SC/ST Students and Staff  
- Constituted in MJCET – Reg.


\*\*\*\*\*

In order to sortout the issues/complaints raised by the SC/ST students and staff of Muffakham Jah College of Engineering & Technology "**Grievance and Redressal Committee for SC/ST students and staff**" is constituted consists of the following members:

- |                           |   |                |
|---------------------------|---|----------------|
| 1. Mr. V Anand Kumar      | - | Chairman       |
| Assistant Professor, MED  |   |                |
| 2. Mr. V. Dharam Singh    | - | Member         |
| Assistant Professor, MED  |   |                |
| 3. Mrs. K. Manjusha       | - | Member         |
| Assistant Professor, CSE  |   |                |
| 4. Mrs. P Kamala Kumari   | - | Convener       |
| Assistant Professor, ECED |   |                |
| 5. B Prithvi ,CSED        | - | Student Member |
| 6. G Rishab Chandra, CSED | - | Student Member |
| 7. K Prathusha, ITD       | - | Student Member |
| 8. C Shravani, ECED       | - | Student Member |

The following responsibilities are entrusted to the above Committee:

1. The Committee will look into all the grievances of SC/ST students and staff members of MJCET at college level based on the complaints received.
2. The Grievances raised in the complaint should be related to college and within the campus only.
3. The Committee will meet once in a month to examine the issues (if any) and submit a report to the undersinged. However, in case of emergency it could meet as and when required.
4. The Committee is authorised to take all possible measures in consultation with the Director, MJCET and ensure that all the problems of SC/ST students and staff are effectively addressed in the college.
5. The Committee will start the work with immediate effect and continue until further orders.
6. The Committee can co-opt two (2) senior students if the grievance is related to students.

  
ADVISOR-CUM-DIRECTOR

To  
All members of Committee

- Copy to: 1. All Heads of Depts./Sections for circulation among SC/ST students and staff members.  
2. The Principal, MJCET  
3. The Dean (Academic), MJCET  
4. The Dean (Administration), MJCET



**MUFFAKHAM JAH**  
**COLLEGE OF ENGINEERING & TECHNOLOGY**

Ref: 294/B/ MJ/16/S-1/LG/8/114

Date: 15/8/2017

**NOTICE**

Sub: Grievance and Redressal Committee for SC/ST Students and Staff  
- Constituted in MJCET – Reg.

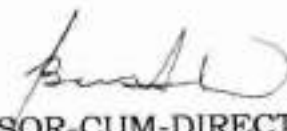
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In order to sortout the issues/complaints raised by the SC/ST students and staff of Muffakham Jah College of Engineering & Technology "**Grievance and Redressal Committee for SC/ST students and staff**" is constituted consists of the following members:

- |                           |   |                |
|---------------------------|---|----------------|
| 1. Mr. V Anand Kumar      | - | Chairman       |
| Assistant Professor, MED  |   |                |
| 2. Mr. V. Dharam Singh    | - | Member         |
| Assistant Professor, MED  |   |                |
| 3. Mrs. K. Manjusha       | - | Member         |
| Assistant Professor, CSE  |   |                |
| 4. Mrs. P Kamala Kumari   | - | Convener       |
| Assistant Professor, ECED |   |                |
| 5. T V Pooranand ,ECED    | - | Student Member |
| 6. A Dewankar Reddy , MED | - | Student Member |
| 7. G Sampath Kumar, ITD   | - | Student Member |
| 8. Anshul Bhatia , ITD    | - | Student Member |

The following responsibilities are entrusted to the above Committee:

1. The Committee will look into all the grievances of SC/ST students and staff members of MJCET at college level based on the complaints received.
2. The Grievances raised in the complaint should be related to college and within the campus only.
3. The Committee will meet once in a month to examine the issues (if any) and submit a report to the undersigned. However, in case of emergency it could meet as and when required.
4. The Committee is authorised to take all possible measures in consultation with the Director, MJCET and ensure that all the problems of SC/ST students and staff are effectively addressed in the college.
5. The Committee will start the work with immediate effect and continue until further orders.
6. The Committee can co-opt two (2) senior students if the grievance is related to students.

  
ADVISOR-CUM-DIRECTOR

To  
All members of Committee

- Copy to: 1. All Heads of Depts./Sections for circulation among SC/ST students and staff members.  
2. The Principal, MJCET  
3. The Dean (Academic), MJCET  
4. The Dean (Administration), MJCET

**MUFFAKHAM JAH**  
**COLLEGE OF ENGINEERING & TECHNOLOGY**

Ref: 294/B/ MJ/16/S-1/LG/8/114

Date: 12/2/2016

**NOTICE**

Sub: Grievance and Redressal Committee for SC/ST Students and Staff  
- Constituted in MJCET – Reg.

\*\*\*\*\*

In order to sortout the issues/complaints raised by the SC/ST students and staff of Muffakham Jah College of Engineering & Technology "**Grievance and Redressal Committee for SC/ST students and staff**" is constituted consists of the following members:

- |                            |   |                |
|----------------------------|---|----------------|
| 1. Mr.Dhanraj Pamar        | - | Chairman       |
| Assistant Professor, MED   |   |                |
| 2. Mr. V. Dharam Singh     | - | Member         |
| Assistant Professor, MED   |   |                |
| 3. Mrs. K. Manjusha        | - | Member         |
| Assistant Professor, CSE   |   |                |
| 4. Mrs.P Kamala Kumari     | - | Convener       |
| Assistant Professor, ECED  |   |                |
| 5. Ms K Snehitha ,CED      | - | Student Member |
| 6. Mr S Hari Krishna , CED | - | Student Member |
| 7. Ms D Charitha, CSED     | - | Student Member |
| 8. Mr Adki Ruthvik , CSED  | - | Student Member |

The following responsibilities are entrusted to the above Committee:

1. The Committee will look into all the grievances of SC/ST students and staff members of MJCET at college level based on the complaints received.
2. The Grievances raised in the complaint should be related to college and within the campus only.
3. The Committee will meet once in a month to examine the issues (if any) and submit a report to the undersigned. However, in case of emergency it could meet as and when required.
4. The Committee is authorised to take all possible measures in consultation with the Director, MJCET and ensure that all the problems of SC/ST students and staff are effectively addressed in the college.
5. The Committee will start the work with immediate effect and continue until further orders.
6. The Committee can co-opt two (2) senior students if the grievance is related to students.

  
ADVISOR-CUM-DIRECTOR

To  
All members of Committee

- Copy to: 1. All Heads of Depts./Sections for circulation among SC/ST students and staff members.  
2. The Principal, MJCET  
3. The Dean (Academic), MJCET  
4. The Dean (Administration), MJCET

Ref: 294/B/ MJ/16/S-1/LG/8/114

Date: 16/8/2019

Meeting Minutes of Grievance and Redressal Committee for SC/ST

The Grievance and Redressal Committee for SC/ST Students and Staff of MJCET was convened on 12th August 2019 at 10:00 AM. in conference hall, MJCET. The committee concluded that no grievances were reported in the campus. The meeting was adjourned by committee chairperson till next meeting.

*Kamala Kumari*  
**Convener**

Ref: 294/B/ MJ/16/S-1/LG/8/114

Date: 19/2/2019

Meeting Minutes of Grievance and Redressal Committee for SC/ST

The Grievance and Redressal Committee for SC/ST Students and Staff of MJCET was convened on 17th February 2019 at 10:00 AM. in conference hall, MJCET. The committee concluded that no grievances were reported in the campus. The meeting was adjourned by committee chairperson till next meeting.

*Kamala Kumari*  
**Convener**

Ref: 294/B/ MJ/16/S-1/LG/8/114

Date: 27/1/2018

**Meeting Minutes of Grievance and Redressal Committee for SC/ST**

The Grievance and Redressal Committee for SC/ST Students and Staff of MJCET was convened on 26th January 2018 at 10:00 AM. in conference hall, MJCET. The committee concluded that no grievances were reported in the campus. The meeting was adjourned by committee chairperson till next meeting.

*Kamalakumari*  
**Convener**

**MUFFAKHAM JAH COLLEGE OF ENGINEERING & TECHNOLOGY  
(SULTAN-UL-ULOOM EDUCATION SOCIETY)**

Ref: 294/B/ MJ/16/S-1/LG/8/114

Date: 20/2/2017

**Meeting Minutes of Grievance and Redressal Committee for SC/ST**

The Grievance and Redressal Committee for SC/ST Students and Staff of MJCET was convened on 18th February 2017 at 10:00 AM. in conference hall, MJCET. The committee concluded that no grievances were reported in the campus. The meeting was adjourned by committee chairperson till next meeting.

*Kamalakumari*  
**Convener**

**MUFFAKHAM JAH COLLEGE OF ENGINEERING & TECHNOLOGY  
(SULTAN-UL-ULOOM EDUCATION SOCIETY)**

Ref: 294/B/ MJ/16/S-1/LG/8/114

Date: 20/2/2016

Meeting Minutes of Grievance and Redressal Committee for SC/ST

The Grievance and Redressal Committee for SC/ST Students and Staff of MJCET was convened on 18th February 2019 at 10:00 AM. in conference hall, MJCET. The committee concluded that no grievances were reported in the campus. The meeting was adjourned by committee chairperson till next meeting.

*Kamala Kumari*  
**Convener**



**MUFFAKHAM JAH**  
**COLLEGE OF ENGINEERING & TECHNOLOGY**  
(SULTAN-UL-ULLOM EDUCATION SOCIETY)

Ref. 294/A/ MJ/15/S-2/NTH/1/138/A

February 23, 2015

**NOTICE**

Sub: MJCET - Women Grievance and Redressal Cell Constituted - Reg.

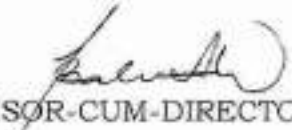
\*\*\*\*\*

In order to sortout the issues/complaints raised by the Women staff and Girls students of Muffakham Jah College of Engineering & Technology a **"Women Grievance and Redressal Cell"** is constituted with the following members:-

- |   |   |                |
|---|---|----------------|
| 1. Dr. (Mrs.) Nirmala Rita Nair<br>Professor, English | - | Chairperson    |
| 2. Mrs. Ishrath M.M.<br>Assoc. Prof., MED             | - | Convenor       |
| 3. Mrs. Nazia Parveen<br>Associate Professor, ECED    | - | Member         |
| 4. Mrs. Fabia Akber<br>Assoc. Prof., EED              | - | Member         |
| 5. Mrs. Maniza Hijab<br>Associate Professor, Head IT  | - | Member         |
| 6. Mrs. Gouri R. Patil<br>Associate Professor, CSED   | - | Member         |
| 7. Ms. Shariqua Ahmed (ECED, student)                 | - | Student Member |
| 8. Ms. Megha (ECED, Student)                          | - | Student Member |

The following responsibilities are entrusted to the Women Grievance & Redressal Cell:-

1. The above Cell will look into all the grievances of Lady Staff members and Girls student at college level based on the complaints received.
2. The Grievances raised in the complaint should be related to college and within the campus only.
3. The Cell will meet once in a month to examine the issues (if any) and submit a report to the undersinged. However, in case of emergency it could meet as and when required.
4. The Cell is authorized to take all possible measures in consultation with the Director, MJCET and ensure that all the problems of Women are effectively redressed in the college.
5. The Cell will start the work with immediate effect and continue until further orders.
6. The Committee can co-opt two (2) senior girl students if the grievance is related to students.

  
ADVISOR-CUM-DIRECTOR

To

All members of Committee

Copy to: 1. All Heads of Depts./Sections for circulation among  
Women staff members and Girls students,

2. The I/c Principal, MJCET
3. The Dean (Academic), MJCET
4. The Dean (Administration), MJCET

**MUFFAKHAM JAH**  
**COLLEGE OF ENGINEERING & TECHNOLOGY**  
(SULTAN-UL-ULLOM EDUCATION SOCIETY)

Ref: 294/A/ MJ/16/S-2/NTH/1/95/1

February 3<sup>rd</sup>, 2016

**NOTICE**

Sub: MJCET - Women Grievance and Redressal Cell Constituted - Reg.

\*\*\*\*\*

In order to sortout the issues/complaints raised by the Women staff and Girls students of Muffakham Jah College of Engineering & Technology a **"Women Grievance and Redressal Cell"** is constituted with the following members:-

- |   |   |                |
|---|---|----------------|
| 1. Dr. (Mrs.) Nirmala Rita Nair<br>Professor, English | - | Chairperson    |
| 2. Mrs. Ishrath M.M.<br>Assoc. Prof., MED             | - | Convenor       |
| 3. Mrs. Nazia Parveen<br>Associate Professor, ECED    | - | Member         |
| 4. Mrs. Fabia Akber<br>Assoc. Prof., EED              | - | Member         |
| 5. Mrs. Maniza Hijab<br>Associate Professor, Head IT  | - | Member         |
| 6. Mrs. Gouri R. Patil<br>Associate Professor, CSED   | - | Member         |
| 7. Ms. Vrinda Lakhota (ITD, student)                  | - | Student Member |
| 8. Ms. Amtul Bushra (ITD, Student)                    | - | Student Member |

The following responsibilities are entrusted to the Women Grievance & Redressal Cell:-

1. The above Cell will look into all the grievances of Lady Staff members and Girls student at college level based on the complaints received.
2. The Grievances raised in the complaint should be related to college and within the campus only.
3. The Cell will meet once in a month to examine the issues (if any) and submit a report to the undersigned. However, in case of emergency it could meet as and when required.
4. The Cell is authorized to take all possible measures in consultation with the Director, MJCET and ensure that all the problems of Women are effectively redressed in the college.
5. The Cell will start the work with immediate effect and continue until further orders.
6. The Committee can co-opt two (2) senior girl students if the grievance is related to students.

  
ADVISOR-CUM-DIRECTOR

To  
All members of Committee

- Copy to: 1. All Heads of Depts./Sections for circulation among  
Women staff members and Girls students.  
2. The I/c Principal, MJCET  
3. The Dean (Academic), MJCET  
4. The Dean (Administration), MJCET

**MUFFAKHAM JAH**  
**COLLEGE OF ENGINEERING & TECHNOLOGY**

Ref: 294/A/ MJ/17/S-1/LG/5/92

Date: 31/1/2017

**NOTICE**

Sub: MJCET - Women Grievance and Redressal Cell Constituted – Reg.

\*\*\*\*\*

In order to sortout the issues/complaints raised by the women staff and Girls students of Muffakham Jah College of Engineering & Technology a "**Women Grievance and Redressal Cell**" consists of the following members is constituted:

- |   |   |                |
|---|---|----------------|
| 1. Dr. (Mrs.) Nirmala Rita Nair<br>Professor, English | - | Chairperson    |
| 2. Mrs. Ishrath M.M.<br>Assoc. Prof., MED             | - | Convenor       |
| 3. Mrs. Nazia Parveen<br>Associate Professor, ECED    | - | Member         |
| 4. Mrs. Fabia Akber<br>Assoc. Prof., EED              | - | Member         |
| 5. Mrs. Maniza Hijab<br>Associate Professor, Head IT  | - | Member         |
| 6. Mrs. Gouri R. Patil<br>Associate Professor, CSED   | - | Member         |
| 7. Ms. Vrinda Lakhota (ITD, student)                  | - | Student Member |
| 8. Ms. Amtul Bushra (ITD, Student)                    | - | Student Member |
| 9. Ms. Arifa Sultana (ECED, student)                  | - | Student Member |
| 10. Ms. Naheed (ECED, Student)                        | - | Student Member |

The following responsibilities are entrusted to the Women Grievance & Redressal Cell:

1. The above Cell will look into all the grievances of Lady Staff Members and girl students at college level based on the complaints received.
2. The Grievances raised in the complaint should be related to college and within the campus only.
3. The Cell will meet once in a month to examine the issues (if any) and submit a report to the undersigned. However, in case of emergency it could meet as and when required.
4. The Cell is authorised to take all possible measures in consultation with the Director, MJCET and ensure that the problems of women are effectively addressed in the college.
5. The Cell will start the work with immediate effect and continue until further orders.
6. The Committee can co-opt two (2) senior girl students if the grievance is related to students.

  
ADVISOR-CUM-DIRECTOR

To  
All members of Cell

Copy to: 1. All Heads of Depts./Sections for circulation among women staff members and girls students.  
2. The Principal, MJCET  
3. The Dean (Academic), MJCET  
4. The Dean (Administration), MJCET

**MUFFAKHAM JAH**  
**COLLEGE OF ENGINEERING & TECHNOLOGY**  
(SULTAN-UL-ULLOM EDUCATION SOCIETY)

Ref: 294/A/ MJ/18/S-2/NTH/1/41/A

January 29, 2018

**NOTICE**

Sub: MJCET - Women Grievance and Redressal Cell Constituted - Reg.

\*\*\*\*\*

In order to sortout the issues/complaints raised by the Women staff and Girls students of Muffakham Jah College of Engineering & Technology a **"Women Grievance and Redressal Cell"** is constituted with the following members:-

- |   |   |                |
|---|---|----------------|
| 1. Dr. (Mrs.) Nirmala Rita Nair<br>Professor, English | - | Chairperson    |
| 2. Mrs. Ishrath M.M.<br>Assoc. Prof., MED             | - | Convenor       |
| 3. Mrs. Nazia Parveen<br>Associate Professor, ECED    | - | Member         |
| 4. Mrs. Fabia Akber<br>Assoc. Prof., EED              | - | Member         |
| 5. Mrs. Maniza Hijab<br>Associate Professor, Head IT  | - | Member         |
| 6. Mrs. Gouri R. Patil<br>Associate Professor, CSED   | - | Member         |
| 7. Ms. Mohammadi Naaz(ECED, student)                  | - | Student Member |
| 8. Ms. Shaista (ECED, student)                        | - | Student Member |

The following responsibilities are entrusted to the Women Grievance & Redressal Cell:-

1. The above Cell will look into all the grievances of Lady Staff members and Girls student at college level based on the complaints received.
2. The Grievances raised in the complaint should be related to college and within the campus only.
3. The Cell will meet once in a month to examine the issues (if any) and submit a report to the undersinged. However, in case of emergency it could meet as and when required.
4. The Cell is authorized to take all possible measures in consultation with the Director, MJCET and ensure that all the problems of Women are effectively redressed in the college.
5. The Cell will start the work with immediate effect and continue until further orders.
6. The Committee can co-opt two (2) senior girl students if the grievance is related to students.

  
ADVISOR-CUM-DIRECTOR

To

All members of Committee

Copy to: 1. All Heads of Depts./Sections for circulation among  
Women staff members and Girls students.

2. The I/c Principal, MJCET
3. The Dean (Academic), MJCET
4. The Dean (Administration), MJCET



**MUFFAKHAM JAH**  
**COLLEGE OF ENGINEERING & TECHNOLOGY**  
(SULTAN-UL-ULLOM EDUCATION SOCIETY)

Ref: 294/A/ MJ/19/S-2/NTH/1/4

January 8, 2019

**NOTICE**

Sub: MJCET - Women Grievance and Redressal Cell Constituted - Reg.


\*\*\*\*\*

In order to sortout the issues/complaints raised by the Women staff and Girls students of Muffakham Jah College of Engineering & Technology a "**Women Grievance and Redressal Cell**" is constituted with the following members:-

- |  |   |                |
|--|---|----------------|
| 1. Dr. (Mrs.) Ishrath M.M.<br>Professor, MED                       | - | Chairperson    |
| 2. Dr. (Mrs.) Nazia Parveen<br>Professor, ECED                     | - | Member         |
| 3. Mrs. Fabia Akbar<br>Associate Professor, EED                    | - | Member         |
| 4. Mrs. Maniza Hijab<br>Associate Professor, CSED                  | - | Member         |
| 5. Mrs. Gouri R Patil<br>Associate Professor, ITD                  | - | Member         |
| 6. Dr. (Mrs.) V.Shanthi<br>Asst. Professor & I/c Chemistry Section | - | Member         |
| 7. Ms Noorunnisa Begum (EIED, student)                             | - | Student Member |
| 8. Ms. Masarath Jabeen (CSED, Student)                             | - | Student Member |
| 9. Ms. Deeksha Rana (MED, Student)                                 | - | Student Member |
| 10. Ms. Afra Naaz (CED, Student)                                   | - | Student Member |
| 11. Ms. Mahreen Fatima (ITD, Student)                              | - | Student Member |

The following responsibilities are entrusted to the Women Grievance & Redressal Cell:-

1. The above Cell will look into all the grievances of Lady Staff members and Girls student at college level based on the complaints received.
2. The Grievances raised in the complaint should be related to college and within the campus only.
3. The Cell will meet once in a month to examine the issues (if any) and submit a report to the undersigned. However, in case of emergency it could meet as and when required.
4. The Cell is authorized to take all possible measures in consultation with the Director, MJCET and ensure that all the problems of Women are effectively redressed in the college.
5. The Cell will start the work with immediate effect and continue until further orders.
6. The Committee can co-opt two (2) senior girl students if the grievance is related to students.

  
ADVISOR-CUM-DIRECTOR

To

All members of Committee

Copy to: 1. All Heads of Depts./Sections for circulation among Women staff members and Girls students.

2. The I/c Principal, MJCET

3. The Dean (Academic), MJCET

4. The Dean (Administration), MJCET

**MUFFAKHAM JAH COLLEGE OF ENGINEERING AND  
TECHNOLOGY  
WOMEN'S GRIEVANCE AND REDRESSAL CELL**

Minutes of the Meeting held on 27 -1-2015.

The first meeting of the Women's Grievance and Redressal Cell was convened on 27 -1-2015.

It was decided to include two girl students in the central committee along with the faculty members.

The members were of the opinion that a visit or inspection of the Ladies room should be done so as to find out if the facilities provided were fully functional.

Following were the Members present:

Dr. Nirmala Nair - Chairperson

Mrs Fabia Akbar – Member

Mrs. Ishrat MM – Member

Mrs- Maniza Hijab – Member

Mrs Nazia Parveen– Member

Mrs Gowri Patil– Member

It was decided to include two girl students in the central committee along with faculty members.



Dr. Ishrat M. Mirzana  
Convenor, Grievance and Redressal Cell

**MUFFAKHAM JAH COLLEGE OF ENGINEERING AND TECHNOLOGY**  
**WOMEN'S GRIEVANCE AND REDRESSAL CELL**  
**MINUTES OF THE MEETING**  
Held on 23<sup>rd</sup> February 2015

The Members of the Women's Grievance and Redressal Cell met for the second time on 23<sup>rd</sup> February 2015. They were informed by the Chairperson that since the inception of the committee no incidents have been reported.

1. After visiting the ladies Room it was decided to clean the wash rooms twice daily to maintain hygiene.

2. It was also decided to prepare and display posters in the Ladies Room to inform the girl students about the existence of the WOMEN'S GRIEVANCE AND REDRESSAL CELL.

3. The following two girl students were nominated in the central committee.

i) Ms. Shariqua Ahmed , ECE-III /IV

ii) Ms. Megha , ECE- IV /IV

The following members attended the meeting:

Dr. Nirmala Nair - Chairperson

Mrs Fabia Akbar – Member

Mrs. Ishrat MM – Member

Mrs- Maniza Hijab – Member

Mrs Nazia Parveen– Member

Mrs Gowri Patil– Member



Dr. Ishrath M. Mirzana  
Convenor, Grievance and Redressal Cell



**MUFFAKHAM JAH COLLEGE OF ENGINEERING AND TECHNOLOGY  
WOMEN'S GRIEVANCE AND REDRESSAL CELL**

Minutes of the Meeting held on 20<sup>th</sup> March 2015

The Members of the Women's Grievance and Redressal Cell met on 20<sup>th</sup> March 2015.

1. The faculty members and the two students – Ms. Shariqua and Ms Megha were of the opinion that a posters could be prepared and displayed to create awareness regarding the existence of this Cell
2. It was also felt that a Suggestion Box should be put up in the Ladies Room .
3. Half Curtains should be provided in the ladies room to ensure proper ventilation as well as to provide privacy .
4. It was also felt that a shoe rack could also be provided in the ladies room.

The following members attended the meeting:

Dr. Nirmala Nair - Chairperson  
Mrs Fabia Akbar – Member  
Mrs. Ishrat MM – Member  
Mrs- Maniza Hijab – Member  
Mrs Nazia Parveen– Member  
Mrs Gowri Patil– Member  
Ms. Shariqua Ahmed , ECE-III/IV  
Ms. Megha , ECE- IV /IV



Dr. Ishrath M. Mirzana  
Convenor, Grievance and Redressal Cell

**MUFFAKHAM JAH COLLEGE OF ENGINEERING AND TECHNOLOGY  
WOMEN'S GRIEVANCE AND REDRESSAL CELL**

Minutes of the Meeting held on 10<sup>th</sup> April 2015

Members of the Women's Grievance and Redressal Cell met to discuss how they could reach out to the girl students.

In this regard, It was decided that

1. Information could be disseminated among students by providing a Notice Board in the Ladies Room
2. More girl students should be included in the committee.

The following members were present:

Dr. Nirmala Nair - Chairperson  
Mrs- Maniza Hijab – Member  
Mrs Nazia Parveen– Member  
Mrs Gowri Patil– Member  
Mrs. Ishrat MM – Member  
Mrs Fabia Akbar – Member  
Ms. Shariqua Ahmed , ECE-III/IV  
Ms. Megha , ECE- IV /IV



Dr. Ishrath M. Mirzana  
Convenor, Grievance and Redressal Cell

**MUFFAKHAM JAH COLLEGE OF ENGINEERING AND TECHNOLOGY**  
**WOMEN'S GRIEVANCE AND REDRESSAL CELL**

Minutes of the Meeting held on 14th September 2015

Members of the Women's Grievance and Redressal Cell met on 14th September 2015, to discuss matters related to anti ragging.

It was felt that senior girl students should take an active role in Anti Ragging activities, like creating an awareness about the consequences, preparation of posters etc.

Faculty Members Present:

Dr. Nirmala Nair - Chairperson  
Mrs- Maniza Hijab – Member  
Mrs. Ishrat MM – Member  
Mrs Fabia Akbar – Member  
Mrs Nazia Parveen– Member

Students present:

Vrinda Lakhotia IT Dept  
Amtul Bushra- IT Dept



Dr. Ishrath M. Mirzana  
Convenor, Grievance and Redressal Cell

**MUFFAKHAM JAH COLLEGE OF ENGINEERING AND TECHNOLOGY**  
**WOMEN'S GRIEVANCE AND REDRESSAL CELL**

Minutes of the Meeting held on 15<sup>th</sup> February 2016

Members of the Women's Grievance and Redressal Cell came together to Review if there were any problems being faced by girl students.

The members then made plans for the creating awareness for the new batches of students which included disseminating information by putting up Notices/Posters in the Ladies Room and also on the Notice boards of the English Department, since this department is frequented by all students of the First Year.

The following members were present:

Dr. Nirmala Nair - Chairperson  
Mrs- Maniza Hijab - Member  
Mrs Nazia Parveen- Member  
Mrs. Ishrat MM - Member  
Mrs Fabia Akbar - Member  
Vrinda Lakhota IT Dept  
Amtul Bushra- IT Dept



Dr. Ishrath M. Mirzana  
Convenor, Grievance and Redressal Cell

**MUFFAKHAM JAH COLLEGE OF ENGINEERING AND TECHNOLOGY**  
**WOMEN'S GRIEVANCE AND REDRESSAL CELL**

Minutes of the Meeting held on 3<sup>rd</sup> August 2016

Members of the Women's Grievance and Redressal Cell met to discuss how they could reach out to the girl students.

It was decided to provide an a suggestion box in the Ladies Room and to have a meeting for Girl Students to share some Dos and Donts for example:

Get to know the faculty

Make a note of the Time Table and carry it always

Always wear ID card

Attire and demeanour should be professional

It is good for Be aware of the logistics ( eg. Location of the main library etc.)

Make use of the Ladies Room in case a student is feeling unwell. also Inform a faculty member – so that assistance can be provided – if need be.

Faculty Members Present:

Dr. Nirmala Nair - Chairperson

Mrs- Maniza Hijab – Member

Mrs. Ishrat MM – Member

Mrs Fabia Akbar – Member

Mrs Nazia Parveen– Member

Students present:

Vrinda Lakhota IT Dept

Amtul Bushra- IT Dept

Dr. Ishrath M. Mirzana  
Convenor, Grievance and Redressal Cell

**MUFFAKHAM JAH COLLEGE OF ENGINEERING AND TECHNOLOGY  
WOMEN'S GRIEVANCE AND REDRESSAL CELL**

Minutes of the Meeting held on 11<sup>th</sup> February 2017

Members of the Women's Grievance and Redressal Cell came together to Review if there were any problems being faced by girl students.

The members discussed about the hygiene in the washrooms as students complained about washrooms being dirty most of the times. The members then inspected the washrooms and it was decided that the washrooms need to be cleaned on daily basis. The members also inspected the ladies room and prayer mats were found not clean. It was then decided by the members that prayers mats should be washed.

The following members were present:

Dr. Nirmala Nair - Chairperson  
Mrs- Maniza Hijab – Member  
Mrs Nazia Parveen– Member  
Mrs. Ishrat MM – Member  
Mrs Fabia Akbar – Member

Students present:

Vrinda Lakhota- IT Dept  
Amtul Bushra - IT Dept



Dr. Ishrath M. Mirzana  
Convenor, Grievance and Redressal Cell



**MUFFAKHAM JAH COLLEGE OF ENGINEERING AND TECHNOLOGY**  
**WOMEN'S GRIEVANCE AND REDRESSAL CELL**

Minutes of the Meeting held on 16<sup>th</sup> September 2017

Members of the Women's Grievance and Redressal Cell met on 16<sup>th</sup> September 2017, to discuss the problems faced by the girl students.

It was decided in the meeting that the first year girl students should be made aware of the Anti-Ragging Committee for timely help. The Senior Students involved in Anti Ragging Committee should reach out to the students during lunch time and create awareness. They were also instructed to create awareness of the WGRC amongst first year students so that the students can share their problems without any hesitations.

The following members were present:

Dr. Nirmala Nair - Chairperson  
Mrs- Maniza Hijab – Member  
Mrs Nazia Parveen– Member  
Mrs. Ishrat MM – Member  
Mrs Fabia Akbar – Member

Students present:

Vrinda Lakhotia- IT Dept  
Amtul Bushra - IT Dept



Dr. Ishrath M. Mirzana  
Convenor, Grievance and Redressal Cell



**MUFFAKHAM JAH COLLEGE OF ENGINEERING AND TECHNOLOGY  
WOMEN'S GRIEVANCE AND REDRESSAL CELL**

**Minutes of the Meeting held on 2 -3-2018.**

A meeting of the Women's Grievance and Redressal Cell was convened on 2<sup>nd</sup> February 2018.

It was possible for only four faculty members to be present. The Girl students were busy preparing for the fast approaching examinations and consequently were unable to attend.

The members took stock of the fact that no untoward incident has occurred on campus which is a very heartening fact.

It was observed that girl students could benefit from Safety guidelines that could be useful to their well being and in this regard it was decided to print and display a list of SAFETY TIPS FOR GIRLS.

It was decided to create awareness by printing posters for display in the campus regarding the existence of the *Women's Grievance and Redressal Cell* and of the faculty and students who are members of the same, so that students could approach them if necessary.

Following were the Members present:

Dr. Nirmala Nair - Chairperson

Dr. Ishrath Mirzana - Member

Mrs Fabia Akbar – Member

Mrs- Maniza Hijab – Member

Mrs Nazia Parveen– Member

Students present:

Ms. Mohammadi Naaz(ECED, student) - Member

Ms. Shaista (ECED, student) - Member

Dr. Ishrath M. Mirzana  
Convenor, Grievance and Redressal Cell

**MUFFAKHAM JAH COLLEGE OF ENGINEERING AND TECHNOLOGY  
WOMEN'S GRIEVANCE AND REDRESSAL CELL**

**Minutes of the Meeting held on 16<sup>th</sup> April 2018.**

A meeting of the Women's Grievance and Redressal Cell was held on the 16<sup>th</sup> April 2018.

The following members were present:

Dr. Nirmala Nair - Chairperson

Mrs- Maniza Hijab – Member

Mrs Nazia Parveen– Member

Mrs. Ishrat MM – Member

Mrs Fabia Akbar – Member

Mrs. Gowri Patil – Member

Students present:

Ms. Mohammadi Naaz(ECED, student) - Member

Ms. Shaista (ECED, student) - Member

The members visited the Ladies Room to see what improvements could be made for the benefit of the girl students. They offered various suggestions such as procurement of furniture, providing a water dispenser. Given below are the details of the same:

1. Chairs : ( for the passage : 30 Lounge chairs and inside the rooms 50 chairs)
2. Folding Tables along the wall ( in the first room)
3. Lighting : 8 tube lights ( this includes the passage and the 3 rooms)
4. Fans : 7 ( this includes the passage and the room)
5. Sickroom : 2 beds with a screen
6. Water dispenser : 1
7. Long Notice board in the passage and 3 smaller Notice Boards ( one in each room i.e. Total 4 Notice boards)
8. Curtains : 4 door curtains and 5 window curtains
9. Mirrors 3
10. Locker rack ( to keep personal articles)
11. Shoe rack at the entrance
12. 1 Screen at the entrance
13. Painting of Ladies room
14. Renovation of Washrooms ( Plumbing work and wash basins)

  
Dr. Ishrath M. Mirzana

Convenor, Grievance and Redressal Cell

**Muffakham Jah College of Engineering and Technology**

**WOMEN'S GRIEVANCE AND REDRESSAL CELL**

**Minutes of the Meeting held on 19 -1-2019**

A meeting of the Women's Grievance and Redressal Cell was convened on 19<sup>th</sup> January 2019.

As per the Suggestions made by the Committee members in the last meeting, few improvements were made in the ladies room. Lights, fans, curtains and mirrors were provided for the benefit of the girl students. The ladies room was also painted. Further, it is required that a shoe rack is provided and washrooms be renovated.

Following were the Members present:

Dr. Ishrath Mirzana - Chairperson

Mrs Fabia Akbar – Member

Mrs- Maniza Hijab – Member

Mrs Nazia Parveen– Member

Students present:

Ms. Afra Naaz (CED, Student)

Ms. Mahreen Fatima (ITD, Student)



Dr. Ishrath M. Mirzana

Chairperson, Grievance and Redressal Cell

**Muffakham Jah College of Engineering and Technology**

**WOMEN'S GRIEVANCE AND REDRESSAL CELL**

**Minutes of the Meeting held on 16 -8-2019**

A meeting of the Women's Grievance and Redressal Cell was convened on 16<sup>th</sup> August 2019.

The members came together to discuss any problems being faced by the girl students. It was decided in the meeting that folding tables and chairs should be provided for the benefit of the students. Also, a locker rack should be provide to the students for keeping their personal stuff.

Following were the Members present:

Dr. Ishrath Mirzana - Chairperson

Mrs Fabia Akbar – Member

Mrs- Maniza Hijab – Member

Mrs Nazia Parveen– Member

Students present:

Ms. Afra Naaz (CED, Student)

Ms. Mahreen Fatima (ITD, Student)



Dr. Ishrath M. Mirzana

Chairperson, Grievance and Redressal Cell

**Muffakham Jah**  
**College of Engineering and Technology**  
(Sultan Ul Uloom Education Society)

Ref: 359/MJ/2019-20/365

17 October 2019

**ORDERS**

Sub: Constitution of Internal Quality Assurance Cell (IQAC) – Orders issued

The committee of Internal Quality Assurance Cell (IQAC) of National Assessment and Accreditation Council (NAAC) consists of the following members is constituted for the academic year 2019-2020.

**IQAC Committee**

1. Dr. Basheer Ahmed, Advisor cum Director, MJCET – Chairperson
2. Dr. Ashfaque Jafari, Dean- Academics, MJCET - Coordinator
3. Chairman, MJCET Governing Council, SUES (Ex-Officio member)
4. Hon. Secretary, SUES (Ex-Officio member)
5. Dr. Syed Ferhatullah Hussainy, Dean- Administration, MJCET
6. Dr. Kaleem Fatima, Professor, ECED
7. Dr. Ayesha Naaz, Professor, ECED
8. Mr. D. Ram Mohan Rao, Associate Professor, CED
9. Mr. K. Manmohan Rao, Professor, CSED
10. Mrs. Maniza Hijab, Associate Professor, CSED
11. Mr. Syed Mohiuddin, Associate Professor, CSED
12. Mr. Ahmed, Assistant Professor, CSED
13. Dr. Ishrat Meera Mirzana, Professor, MED
14. Dr. Mohd. Viquar Mohiuddin, Professor, MED
15. Mrs. Ajaz Fatima, Associate Professor, EEED
16. Mr. Shaik Rasool, Assistant Professor, ITD
17. Dr. Aneesa Ferdose, Assistant Professor, Chemistry Dept.
18. Dr. Gitasri Mukherjee, Assistant Professor, English Dept.
19. Dr. Shaik Kareem Ahmed, Assistant Professor, Chemistry Dept.
20. Prof. B. Satyanarayana, Chief Librarian
21. Mr. Shaik Mustafa, OSD, SUES
22. Mr. Mushraf Ali Farooqui, IAS, Zonal Commissioner, GHMC
23. Mr. Asim Ahmed, Secretary, MJCET Alumni Association

24. Mr. Shujath Ali Khan, Director, CITD, Hyderabad
25. Mr. Mohd. Sufyan Ali (4<sup>th</sup> yr, CSED)
26. Ms. Arecna Mahek (4<sup>th</sup> yr, ITD)
27. Ms. Rizwana Tabassum (4<sup>th</sup> yr, ECED)
28. Mr. Saber Ikram Ali (4<sup>th</sup> yr, EEED)
29. Mr. Mohammed Parvez Rashid (4<sup>th</sup> yr, EIED)
30. Mr. Abdul Rahman Ahmed Owais (4<sup>th</sup> yr, MED)
31. Mr. Atif Mehmood (4<sup>th</sup> yr, CED)

  
Advisor-Cum-Director

To,  
The Members concerned  
IQAC, MJCET

Copy to:

1. The Dean(Academic), MJCET
2. The Dean(Administration), MJCET
3. All the Heads of Dept. / Sections
4. The Registrar, MJCET.



**MUFFAKHAM JAH**  
**COLLEGE OF ENGINEERING & TECHNOLOGY**  
**(SULTAN-UL-ULOOM EDUCATION SOCIETY)**

Ref: 64/MJ/19/S-2/W536/GC/3/592

October 16, 2019

**NOTICE**

Sub: Constitution of Library Committee - Reg.

\*\*\*\*\*

All the Heads of Departments/Sections are hereby informed that the Library Committee consists of the following members is constituted with immediate effect:-

- |  |   |          |
|--|---|----------|
| 1. Dr. Basheer Ahmed<br>Advisor-cum-Director   | - | Chairman |
| 2. Dr. Ashfaq Jafari<br>Professor & Dean (Academics)   | - | Member   |
| 3. Dr. Syed Ferhathullah Hussainy<br>Professor & Dean (Administration<br>& Students Affairs) | - | Member   |
| 4. Dr. Mohammed Hamraj<br>Professor & Head, CED  | - | Member   |
| 5. Dr. Mohammed Haseeb Khan<br>Professor & Head EEE/EIE                                      | - | Member   |
| 6. Dr. Mohammed Arifuddin Sohel<br>Professor & Head, ECED                                    | - | Member   |
| 7. Dr. Mohammed Viqar Mohiuddin<br>Professor & Assoc. Head, MED                              | - | Member   |
| 8. Dr. Ahmed Abdul Moiz Qyser<br>Professor & Head, CSED                                      | - | Member   |
| 9. Dr. (Mrs.) Mousmi Ajay Chaurasia<br>Professor & Head, ITD                                 | - | Member   |
| 10. Dr. Shaik Khadervali<br>Professor & Chief Coordinator<br>M.E. Programmes                 | - | Member   |
| 11. Dr. Abdul Majeed<br>Professor, Mathematics & Head<br>Basic Sciences & Humanities         | - | Member   |
| 12. Prof. B. Satyanarayana<br>Chief Librarian & Prof. of Li.Sc.                              | - | Convenor |

*Next page, please*

- |  |   |                |
|--|---|----------------|
| 11. Mr. Mohd. Sufyan Ali<br>(4 <sup>th</sup> yr, CSED) | - | Student Member |
| 12. Ms. Rizwana Tabassum<br>(4 <sup>th</sup> yr, ECED) | - | Student Member |
| 13. Mr. Saber Ikram Ali<br>(4 <sup>th</sup> yr, EED)   | - | Student Member |
| 14. Mr. Atif Mehmood<br>(4 <sup>th</sup> yr, CED)      | - | Student Member |

1. The above Committee will meet once in 3 months to finalize the requirements like purchase of Books, Journals, Furniture and all matters related to Central Library.
2. The Committee will allocate the funds to the Departments/Sections from the approved Budget based on their requirements.
3. The Committee will also examine the issues of Departmental Libraries.
4. The first meeting of the above Committee will be held during last week of this month to review the existing issues of Library.

  
ADVISOR-CUM-DIRECTOR

To  
All Members  
Library Committee  
MJCET

Copy to:

1. To  
All Heads of Departments/Sections  
MJCET
2. Registrar, MJCET

**MUFFAKHAM JAH**  
**COLLEGE OF ENGINEERING & TECHNOLOGY**  
(SULTAN-UL-ULOOM EDUCATION SOCIETY)


Ref: 289/MJ/19/S-2/W538/R&D/1

October 18, 2019

**R&D CELL**

**LIST OF R & D COMMITTEE MEMBERS**

S.No	Name of the Committee Member	Designation	email.Id	Mobile No.
1	Dr. Basheer Ahmed (Advisor-cum-Director, MJCET)	Chairman	<a href="mailto:Drbasheer.ahmed@gmail.com">Drbasheer.ahmed@gmail.com</a>	9849455423
2	Dr. (Mrs.) Ishrat Meera Mirzana (Professor, MED)	Convener	<a href="mailto:ishratmirzana@mjcollege.ac.in">ishratmirzana@mjcollege.ac.in</a>	9014876704
3	Dr. Ashfaque Jafari (Dean Academics, MJCET)	Member	<a href="mailto:Jafari64@gmail.com">Jafari64@gmail.com</a>	9246292205
4	Dr. Syed Ferhatullah Hussainy (Dean Administration, MJCET,	Member	<a href="mailto:hussainysf@mjcollege.ac.in">hussainysf@mjcollege.ac.in</a>	9246292204
5	Dr. A.A. Moiz Qyser (Professor & Head, CSED)	Member	<a href="mailto:aamoiz@mjcollege.ac.in">aamoiz@mjcollege.ac.in</a>	9885454513
6	Dr. Md. Haseeb Khan (Professor & Head, EEED)	Member	<a href="mailto:haseebkhaneed@mjcollege.ac.in">haseebkhaneed@mjcollege.ac.in</a>	9849316285
7	Dr. (Mrs.) Uma N. Dulhare (Professor, CSED)	Member	<a href="mailto:Uma.dulhare@mjcollege.ac.in">Uma.dulhare@mjcollege.ac.in</a>	9603225511
8	Dr. Mohd Hamraj (Professor & Head, CED)	Member	<a href="mailto:hamraj@mjcollege.ac.in">hamraj@mjcollege.ac.in</a>	9290929482
9	Dr. (Mrs.) Mousmi Ajay Chaurasia (Professor & Head, ITD)	Member	<a href="mailto:mousmi.chaurasia@mjcollege.ac.in">mousmi.chaurasia@mjcollege.a c.in</a>	9160146701
11	Dr. Md. Arifuddin Sohel (Professor & Head, ECED)	Member	<a href="mailto:arif.sohel@mjcollege.ac.in">arif.sohel@mjcollege.ac.in</a>	98854070974
12	Dr. (Mrs.) J. Namratha Manohar (Professor EEED), Member	Member	<a href="mailto:j.namratha@mjcollege.ac.in">j.namratha@mjcollege.ac.in</a>	9948699507
13	Dr. Abdul Majeed Professor, Mathematics & Head, Basic Sciences & Humanities	Member	<a href="mailto:Abdulmajeed.maths@mjcollege.ac.in">Abdulmajeed.maths@mjcollege. ac.in</a>	9297258266

  
Dr. Basheer Ahmed  
Advisor-cum-Director  
(Chairman, R&D Committee)

MUFFAKHAM JAH COLLEGE OF ENGINEERING AND TECHNOLOGY  
MECHANICAL ENGINEERING DEPARTMENT

17<sup>th</sup> May, 2014

Note submitted to the Advisor cum Director, MJCET

Sub: Departmental Advisory Board Meeting- Reg.

Sir,

It is to inform you that the Mechanical Engineering Department is going to conduct the Departmental Advisory Board Meeting on 26<sup>th</sup> May, 2014 at 10.00 A.M in the conference Hall, MJCET. The number of dignitaries from various walks of life attending this meeting are 15. In this connection, we request you to make necessary arrangements for the smooth conduct of the Departmental Advisory Board Meeting.

*[Handwritten Signature]*  
Head, *13/5*

MED.

*[Handwritten Signature]*  
*102*  
*17/5/14*

Muffakham Jah College of Engineering and Technology  
Mechanical Engineering Department

Agenda for Dept. Advisory Board Meeting to be held on 26-05-2014 at  
10.00A.M. in MJCET

1. Welcome Address and Introduction of NBA – Prof. Ashfaqe Jafari, Coordinator NBA & Dean Academics, MJCET
2. Presentation about the Department.
3. Discussion on SWOT Analysis of the Department.
4. Formulation of Program Educational Objectives (PEOs)
5. Vote of Thanks.



MUFFAKHAM JAH COLLEGE OF ENGINEERING AND TECHNOLOGY

MECHANICAL ENGINEERING DEPARTMENT

DEPARTMENTAL ADVISORY BOARD MEETING

DATED ON 26<sup>TH</sup> MAY 2014

MEETING SCHEDULE

Venue : Conference Room, MJCET

Program Timings : 10 : 00 AM to 12 : 00 PM

10:00 AM : Reception of all Dignitaries at Conference Room.

10:05 AM : Qirat by Mr Layeeq Ahmed Khan

10:10 AM : Welcoming the dignitaries by Dr. S. Khadar Vali, HEAD, MED

10:15 AM : Introduction of the dignitaries by Mr. D. Srinivas Rao, Associate Head, MED

10:25 AM: Address by Dr. Basheer Ahmed, Advisor cum Director, MJCET

10:30 AM: Briefing on Outcome Based Education (OBE) by Prof. Ashfaqe Jafari, DEAN,  
Academics, MJCET

10:40 AM : Department Presentation by Mrs. Ishrat M. Mirzana, Associate Professor, MED

10:50 AM : Discussion on SWOT analysis

11:20 AM : Discussion and framing of PEO's

11:40 AM: Presentation of Momento's by Dr. Basheer Ahmed, Advisor cum Director, MJCET

11:50 AM: Vote of Thanks by Mr. D. Srinivas Rao, Associate Head, MED

11:55 AM: High Tea



**MUFFAKHAM JAH COLLEGE OF ENGINEERING AND TECHNOLOGY  
MECHANICAL ENGINEERING DEPARTMENT**

**DEPARTMENTAL ADVISORY BOARD (DAB)**

Members Present in the 1<sup>st</sup> DAB Meeting on 26/5/2014

S.No	CATEGORY	Name of the Member	Signature
1	HOD	Dr Shaik Khadar Vali	
2	Associate HOD	Mr D Srinivas Rao	
3	Faculty	Dr Syed Nawazish Mehdi	
		Dr N Sitaramaiah	
		Mr A S Reddy	
		Mr Sirajuddin Elyas Khany	
		Mrs Ishrath Meera Mirzana	
4	Students	Mr Ashfaq Hudda	
		Mr Aditya	
		Mr Syed Ahmed	
		Mr Subhan	
		Ms Umrah	
		Mr Prashant	
5	Alumni	Mr Yusuf Manan Habib	
		Mr Muqtaar	
		Mrs Habiba	
6	Employee / Industry	Mr Vishnu Vardhan Reddy	
		Mr Ramesh Surana	
7	R & D Organization	<del>Dr Baig</del> M. A. H. Baig.	
		Mr K V V Raju	
8	Professional Bodies	Dr Chandra Mohan Reddy. G	
		Dr Ramana Murthy G. V.	
9	Parents	Mr Abdul Razak K. A.	
		Mr Asif	
10	Government Department	Dr Shujath Khan	
		Mr Naseerudin Khan	

MUFFAKHAM JAH COLLEGE OF ENGINEERING AND TECHNOLOGY  
MECHANICAL ENGINEERING DEPARTMENT

27<sup>th</sup> May, 2014


Sub: Minutes of the Departmental Advisory Board meeting.

- First Departmental Advisory Board meeting of MED is convened in the conference hall at 10:00 A.M on 26<sup>th</sup> May, 2014.
- Out of 26 members, 20 members have attended.
- Two Professors from internal quality cell, Dean (Academics), Director & Advisor have presided over the meeting.
- Welcome address was given by Dr. S. Khadar Vali, Prof & Head, MED.
- Members were introduced by Mr D Srinivas Rao, Associate Professor.
- Director cum Advisor appraised the Board Members about the institution performance, commencement of the new courses and research centre in MED. He explained the efforts made to impart quality in education.
- Prof. Ashfaque Jafree has given a power point presentation to explain the outcome based education, institution vision & mission, PEO's and other related issues. He narrated the roll of DAB in formulating the PEO's.
- Mrs Ishrath M M has given a power point presentation about the department, programs, faculty, research projects, labs, budgetary allocation, student activities and library.
- SWOT analysis, draft PEO'S were presented.
- Head asked the members to give their views.
- Dr Chandra Mohan Reddy pointed out that Budget (Recurring) of the department shows the performance of labs and their up-gradation. He said that Research work carried out by the faculty can be represented by mentioning papers published, and Placements can be further improved in the institution.
- Mr Vishnu Vardhan Reddy and Mr Ramesh Surana (Representing Employee / Industry) stated that technical caliber and communication skills of the graduating engineers are not up to the mark. Students should be encouraged to take up the jobs in core companies.
- Mr Razak (Representing parents) felt that syllabus constraints and disturbed academic schedules should be avoided
- Mr Manan Habib (Alumni) expressed that current industrial standards should be adopted in the academics and job oriented courses need to be introduced in the curriculum.

o/c

Ads  
20/5/14

- Dr Baig and Mr K V V Raju (R & D) expressed, that the students should pursue the core engineering course very seriously and gain the hands on experience.
- Mr Adithya, Prashanth, Subhan & Syed (Student Representatives) expressed that campus placements in core companies need to be improved and students should be able to freely access the faculty and internships should be encouraged. More number of Text books and journals should be made available in the library.
- Mrs Habiba (Alumni) felt that students should pursue seriously the subjects like Drawing, Seminars, Project works, labs so that engineering skills can be improved.
- Director clarified several doubts raised by the members.
- High Tea was served during the discussions.
- Mr D Srinivas Rao presented "Vote of Thanks"
- Meeting was concluded at 12:30 PM

  
**Dr S.Khadar Vali**  
Prof. & Head, MED

Copy to :

1. Advisory Cum Director
2. Dean (Academics)

For favor of information



MUFFAKHAM JAH COLLEGE OF ENGINEERING AND TECHNOLOGY  
MECHANICAL ENGINEERING DEPARTMENT

**Program Educational Objectives for Mechanical Engineering**

1. To train students to apply their analytical, practical and software skills to arrive at real time solutions
2. To enable the students to acquire the practical knowledge with upgraded lab facilities in the areas of thermal engineering, manufacturing engineering and hydraulic machinery
3. To encourage the students to participate in the student chapters, seminars, conferences and technical symposiums to improve their team work and leadership qualities.
4. To encourage the students to pursue higher studies and facilitate the graduates to meet the expectations of the employer.

**Program Educational Objectives for Production Engineering**

1. To prepare students to apply their analytical and practical skills to cater the needs of the manufacturing industry.
2. To give a broad exposure to the current manufacturing practices by upgrading the lab facilities from time to time
3. To motivate the students to participate in the student chapters, seminars, conferences and technical symposiums to improve their team work and leadership qualities.
4. To encourage the students to pursue higher studies and facilitate the graduates to meet the expectations of the employer.

**MUFFAKHAM JAH COLLEGE OF ENGINEERING AND TECHNOLOGY**  
**MECHANICAL ENGINEERING DEPARTMENT**  
**SWOT ANALYSIS**

<p style="text-align: center;"><b>STRENGTHS (INTERNAL)</b></p> <ul style="list-style-type: none"> <li>• Experienced and Qualified Faculty</li> <li>• Well established labs and infrastructure</li> <li>• Models lab, one of its unique kind</li> <li>• Upgraded computing facilities and software's</li> <li>• Centrally located</li> <li>• The long and rich history, as well as the good reputation of the department.</li> <li>• Research and development projects by the faculty and students</li> <li>• Adequate Staff /Student ratio as per AICTE norms</li> <li>• Revised Pay Scales</li> </ul>	<p style="text-align: center;"><b>WEAKNESSES (INTERNAL)</b></p> <ul style="list-style-type: none"> <li>• Lack of Industry – Institute interaction</li> <li>• Syllabus Constraints</li> <li>• Inability to get sanctioned research projects</li> </ul>
<p style="text-align: center;"><b>OPPORTUNITIES (EXTERNAL)</b></p> <ul style="list-style-type: none"> <li>• New trends in multi-disciplinary professional education and new teaching methods.</li> <li>• Expected Industrial Growth</li> <li>• Students graduating from MJ get absorbed directly in Middle East, UAE etc./</li> <li>• Better Higher education opportunities in the same institute and other institute in state</li> </ul>	<p style="text-align: center;"><b>THREATS (EXTERNAL)</b></p> <ul style="list-style-type: none"> <li>• Unemployment due to market recession and surplus graduating engineers</li> </ul>

MUFFAKHAM JAH COLLEGE OF ENGINEERING AND TECHNOLOGY

MECHANICAL ENGINEERING DEPARTMENT

DEPARTMENTAL ADVISORY BOARD MEETING

SUGGESTIONS FOR FRAMING THE PROGRAM EDUCATIONAL OBJECTIVES

- ①. To strengthen Industry Institute interaction by
  - ① providing more internships
  - ② a faculty monitoring student involvement during internship.
- ②. To get more industry oriented projects for UG & PG in Mach/Prod and CAD/CAM.
- ③. Faculty to raise proposals and submit to funding agencies for R & D and consultancy works.
- ④. To continue the student participation in National project competition.

  
26/5/14



MUFFAKHAM JAH COLLEGE OF ENGINEERING AND TECHNOLOGY

MECHANICAL ENGINEERING DEPARTMENT

DEPARTMENTAL ADVISORY BOARD MEETING

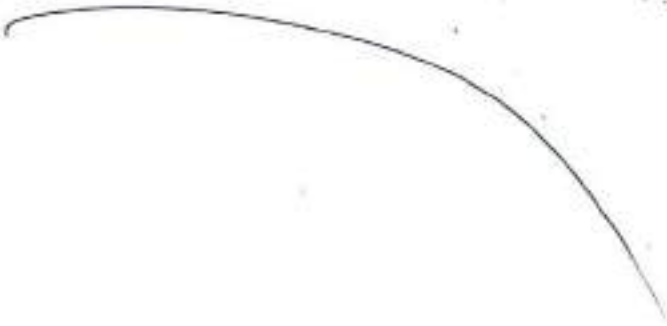
SUGGESTIONS FOR FRAMING THE PROGRAM EDUCATIONAL OBJECTIVES

1. PEOs may be numbered in Roman letters I, II, III, IV
2. PEO I → analytical, practical. be replaced as Theoretical and Experimental.
3. PEO II - a) repetition of I  
b) hyd. m/cng is part of thermal engg
4. lifelong learning series may be included as ~~and~~ a PEO.

Ramona Murthy 20/5  
Dr GVRamona Murthy  
Principal, VCE

Shujayal Khan  
Principal Director,  
CITD, Hyderabad

MUFFAKHAM JAH COLLEGE OF ENGINEERING AND TECHNOLOGY  
MECHANICAL ENGINEERING DEPARTMENT  
DEPARTMENTAL ADVISORY BOARD MEETING  
SUGGESTIONS FOR FRAMING THE PROGRAM EDUCATIONAL OBJECTIVES

- (1) Harmony with nature to be included, such as energy conservation, resources conservation
  - (2) Social responsibility to be included
- 

# DAB Meeting

Dr. K. Uday Kumar

MUFFAKHAM JAH COLLEGE OF ENGINEERING AND TECHNOLOGY

MECHANICAL ENGINEERING DEPARTMENT

DEPARTMENTAL ADVISORY BOARD MEETING

## SUGGESTIONS FOR FRAMING THE PROGRAM EDUCATIONAL OBJECTIVES

1. Please separate teamwork <sup>(from PEO#3)</sup> since attending conferences, seminars and tech. symposiums does not improve leadership skills. Add this to ~~PEO#4~~ PEO#4
2. Please use other words instead of "to motivate" for PEO#3. "to prepare" is okay to use for most PEOs.
3. PEOs should be <sup>state</sup> what students achieve ~~5 years~~ after graduating

- 
- (Lack of knowledge)
  - Communication skills. (Oral and written)
  - practical knowledge through collaboration with industry.

- Industry
- attitude towards Engineering (not white collar job)
  - Basic engineering knowledge is low
  - Ethics
  - Internships } in product development
  - Faculty involvement in internship
  - Faculty with industry background
  - Industrial visits

Page 1



- Use of tools (standard) in curriculum
- Industry interaction during study  
overcome risks → opportunities
- Upgrade Lathe machines (equipment)  
CNC machines.

---

- Upgrade machines to reflect latest trends in manufacturing industry.
- Fundamental knowledge delivery to students via <sup>quality</sup> faculty.  
(Analytic skills)
- Give hands-on experience to students
- Change attitude of students  
(as it is not a white-collar job)

---

- Seminars to improve communications skills
- Internships opportunities
- Recruitment drive should be more intensive.
- Journals / International
- attitude of faculty towards students should be more open and friendly.
- Office hours for faculty as
- Industrial visit should be increased according to syllabus other than

## MUFFAKHAM JAH COLLEGE OF ENGINEERING AND TECHNOLOGY

## MECHANICAL ENGINEERING DEPARTMENT

## DEPARTMENTAL ADVISORY BOARD MEETING

## SUGGESTIONS FOR FRAMING THE PROGRAM EDUCATIONAL OBJECTIVES

1. Improve positive attitude in students.
2. Instruct students to learn basic/fundamental of Engg thoroughly.
3. Increase industrial visits & involve students for hands-on experience.
4. Awareness to be created in students not to focus only on software jobs. But core industry also provides better opportunities.
5. Students to write technical papers for national & international journals.
6. Improve communication/presentation skills of students.
7. Learning subject be given preference than focusing on obtaining marks.

Yousuf Hussain

MUFFAKHAM JAH COLLEGE OF ENGINEERING AND TECHNOLOGY  
MECHANICAL ENGINEERING DEPARTMENT  
DEPARTMENTAL ADVISORY BOARD MEETING  
SUGGESTIONS FOR FRAMING THE PROGRAM EDUCATIONAL OBJECTIVES

- Awareness of Quality Management / ISO / TS systems as a part of the ~~syllabus~~ syllabus
- Upgradation of Conventional M/C with CNC & automated M/C, along with unconventional M/C system like EDM, waterjet etc.,
- Motivation ~~is to~~ to encourage students to take up ~~enterprial~~ self own business setup
- Student ~~to~~ ~~exposure~~ industry interaction to be high, to create awareness about real life industry defined problems & other market risk/opportunities.



MUFFAKHAM JAH COLLEGE OF ENGINEERING AND TECHNOLOGY  
MECHANICAL ENGINEERING DEPARTMENT  
DEPARTMENTAL ADVISORY BOARD MEETING  
SUGGESTIONS FOR FRAMING THE PROGRAM EDUCATIONAL OBJECTIVES

The presentation skills and language improvements can be done by encouraging the students to attend and present seminars by experts and also by industries.

The students should be encouraged to refer and prepare from text books. Lack of drawing skills can be improved by making the students imagine the different components and assemblies..

The assignments should be given as practical / fabrication works instead of the regular written work.

MUFFAKHAM JAH COLLEGE OF ENGINEERING AND TECHNOLOGY  
MECHANICAL ENGINEERING DEPARTMENT  
DEPARTMENTAL ADVISORY BOARD MEETING  
FEEDBACK OF SWOT ANALYSIS

Strengths - Excellent Research and Development facilities for  
pursuing higher studies / Ph.D works.  
- Experienced and Qualified Faculty

Weakness - Lack of Industry - Institute Interaction

Opportunities - Expected Industrial and R & D growth.

Threats - Market recession and surplus Graduating Engineers.

Shujayal Khan,  
Principal Director  
CITD, Hyderabad

MUFFAKHAM JAH COLLEGE OF ENGINEERING AND TECHNOLOGY

MECHANICAL ENGINEERING DEPARTMENT

DEPARTMENTAL ADVISORY BOARD MEETING

FEEDBACK OF SWOT ANALYSIS

Strengths Needs modernization, upgradation of manufacturing labs, include additive manufacture, concepts of green manufacturing concepts

Weakness (i) Inviting more industry-institution interaction.  
(ii) Approach R&D organisations via DRDO, BHEL etc for small focussed and time bound projects

Opportunities To become entrepreneur, to be encouraged.

Threats Recession, not set in core manufacturing industry, please go through defence offset policy

MUFFAKHAM JAH COLLEGE OF ENGINEERING AND TECHNOLOGY

MECHANICAL ENGINEERING DEPARTMENT

DEPARTMENTAL ADVISORY BOARD MEETING

FEEDBACK OF SWOT ANALYSIS

Strengths

good lab's.

I have suggestion here:-

In Metrology lab:

①

Add.

coordinate measuring machine (CMM)

②

Laser

bleasing equipment.

Weakness

Manufacturing lab:

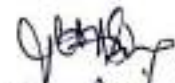
①

Add.

Additive manufacturing equipment.

Opportunities

Threats

  
H. A. H. Baig 28/5/2014.  
Scientist 'C'  
D.M.R.L. Kambhaje  
Ahmednagar-500088.

- 
- Delivery of fundamental knowledge  
Reading Comprehension skills, especially textbooks.
  - Presentation skills are lacking.
  - Strengthen our moral values & ethics.

MUFFAKHAM JAH COLLEGE OF ENGINEERING AND TECHNOLOGY  
MECHANICAL ENGINEERING DEPARTMENT  
DEPARTMENTAL ADVISORY BOARD MEETING  
FEEDBACK OF SWOT ANALYSIS

Strengths

faculty ~~strength~~ retention

Weakness

Opportunities

Threats



Muffakham Jah College of Engineering and Technology  
Department of Information Technology  
Department Advisory Board of Information Technology

S.No	Designation Head	Name	Details
1.	Head of Dept.	Mrs. Maniza Hijab	<a href="mailto:mitdfaculty@gmail.com">mitdfaculty@gmail.com</a>
2.	Assoc. Head of Dept.	Mrs. Asia Sultana	<a href="mailto:asiya.sultana11@gmail.com">asiya.sultana11@gmail.com</a>
3.	Dept. Faculty	Mrs. Fouzia Syedunnisa	<a href="mailto:fouzia_gadri@yahoo.com">fouzia_gadri@yahoo.com</a>
		Mrs. Afshan Kaleem	<a href="mailto:afshankaleem@gmail.com">afshankaleem@gmail.com</a>
		Mr. Mohd. Pasha	<a href="mailto:muhammed.pasha@gmail.com">muhammed.pasha@gmail.com</a>
		Mr. N.Md. Jubair Basha	<a href="mailto:nawabjubair@gmail.com">nawabjubair@gmail.com</a>
		Mrs. Sayeda Hajera Begum	<a href="mailto:sayyada.hajera07@gmail.com">sayyada.hajera07@gmail.com</a>
		Mrs. Farha Nausheen	<a href="mailto:farha@mjclege.ac.in">farha@mjclege.ac.in</a>
		Mr. Md. Asrar Ahmed	<a href="mailto:asrar7.ahmed@gmail.com">asrar7.ahmed@gmail.com</a>
4.	Students	Mr. Anas Abdul Quader Bin Ateef Al-Jabri 1604-10-737-049	IV year students <a href="mailto:anasjabrimail@gmail.com">anasjabrimail@gmail.com</a>
		Mr. Syed Shams ur Rahman 1604-10-737-119	IV year <a href="mailto:syed.rahman52@gmail.com">syed.rahman52@gmail.com</a>
		Ms. Nabeelah Azam, 1604-11-737-080	III year
		Ms. Maheen Ahmed 1604-11-737-082	III year
5.	Parents	Dr. M.M. Hussain	Prof. Geology Civil dept, DCET <a href="mailto:mhdcet@yahoo.com">mhdcet@yahoo.com</a> (924657 308)
		<del>Mr. Ahmed Bin Ali</del>	<del>Business</del>
6.	Professional Bodies IEEE	Dr. Atul Negi, Prof. UoH	IEEE Executive Body Chair, Hyderabad Section 8008783737, <a href="mailto:atul.negi@gmail.com">atul.negi@gmail.com</a>
		Dr. Amit Kumar, CEO Bio Axis DNA Research Centre Pvt. Ltd.	IEEE CIS – Chair, Hyderabad Section 9849807824 <a href="mailto:dramit.kumar@gmail.com">dramit.kumar@gmail.com</a>
		Dr. Salman Abdul Moiz Asso. Prof., SCIS, UoH (Also ACM member)	<a href="mailto:salmanmca@gmail.com">salmanmca@gmail.com</a> <a href="mailto:samcs@uohyd.ernet.in">samcs@uohyd.ernet.in</a> 9885049992
7.	Employers	Mr. Nikhil Chaturvedi	Campus Manager, Wipro Technologies 9177865333
		Mr. P.V.Rao	Ex Consultant Info.Tech. and Elec. And Comm. Dept. 9849385361, <a href="mailto:pvrao9@gmail.com">pvrao9@gmail.com</a>

Muffakham Jah College of Engineering and Technology  
Department of Information Technology  
Department Advisory Board of Information Technology

S.No	Designation Head	Name	Details
8.	Alumni	Mr. Saaduddin Ghouri (04095123)	S/w Developer (Android Apps), Baraan S/w Solns, Madhapur, Hyd. 8801231957 <a href="mailto:msaadghouri@gmail.com">msaadghouri@gmail.com</a>
		Ms. Aliya (160409737021)	Fin. Analyst Deloitte, Cyber Towers, Madhapur, Hyd. 7386455531
		Ms. Arshiya (160409737013)	Pursuing M.Tech(CSE) at SCET, 7386455513
		Mr. Sarwar (04095057)	Prj. Engineer, Wipro Technologies 9666184392 <a href="mailto:mohammedsarwar5057@gmail.com">mohammedsarwar5057@gmail.com</a>
		Mr. Mohammed Amoodi (04095062)	System Enigneer, Infosys Mcamish gachibowli, Hyd. 9700353504 <a href="mailto:mohd.alamoodi@gmail.com">mohd.alamoodi@gmail.com</a>
		Mr. Idris Jaffer (04-09-5002)	Working in s/w co. 9700957948
		Ms. Syeda Hajera (04-09-5011)	M.Tech (CS) Student at MJCET 9652856353 <a href="mailto:hajera.syeda@gmail.com">hajera.syeda@gmail.com</a>
		Mr. Rashid	M.Tech (CS) Student at MJCET 9966668026,8885682806 <a href="mailto:mohammedrashid_mr@gmail.com">mohammedrashid_mr@gmail.com</a>

Head IT Dept.

The following Members of Professional Bodies have also agreed to contribute to our PEO and other activities

1. Dr.Pasala Anjaneyulu, Principal Research Scientist, Infosys SET Labs,  
Bengaluru, Karnataka, India.  
[anjaneyulu\\_pasala@infosys.com](mailto:anjaneyulu_pasala@infosys.com) ACM- Vice Chair
2. Dr. Sudarson Jena, Associate Professor, Department of IT, School of Technology  
GITAM University Hyderabad  
Rudram Village, Patancheru Mandal, Medak District - 502329  
Member of Computer Society of India (CSI), IEEE Membership No. 92435410  
[sjena2k5@rediffmail.com](mailto:sjena2k5@rediffmail.com)

Muffakham Jah College of Engineering and Technology  
Department of Information Technology

3. Dr.Ambat Vijayakumar, Professor , Department of Mathematics  
Cochin University of Science and Technology, Cochin-682022, INDIA  
emails: [vambat@gmail.com](mailto:vambat@gmail.com) ; [vambat@gmail.com](mailto:vambat@gmail.com), [ambatvijay@rediffmail.com](mailto:ambatvijay@rediffmail.com); [vijay@cusat.ac.in](mailto:vijay@cusat.ac.in)  
Tel nos ; 0484- 2862462, 0484- 2575288, 09447608851  
Home Page : <https://sites.google.com/site/ambatvijayakumarcusat/>  
**Cryptology Research Society of India - Life Member(2006)**
4. Dr. ABDUS SAMAD, Assistant Professor, University Women's Polytechnic  
F/O Engg. & Technology, Aligarh Muslim University  
Aligarh 202002 (U.P),India. +919634982285, +919319248472 . Member IETE  
[abdussamadamu@gmail.com](mailto:abdussamadamu@gmail.com)
5. Dr. P. Sakthivel, Asst. Prof., Dept. of ECE, Anna University  
**Chairman, CSI Chennai Chapter.** Email: [sakthi\\_velp@yahoo.com](mailto:sakthi_velp@yahoo.com)

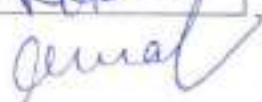
**Muffakham Jah College of Engineering and Technology**  
**Information Technology Department**

Date: 30-11-2013

**Department Advisory Board (DAB) Meeting**

SNO	Name	Designation	Signature
1	Mrs. Maniza Hijab	Associate Professor and Head IT Dept	
2	Mrs. Asia Sultana	Associate Professor and Associate Head IT Department	
3	Dr. Ashfaque Jaferi	Professor and Dean Academics Member, NBA Core Committee	
4	Dr. Y Arun Kumar	Professor and Head Chemistry Member, NBA Core Committee	
5	Dr. Kaleem Fatima	Professor, & Head ECE Dept Member, NBA Core Committee	
6	Dr. K. Udai Kumar	Coordinator M.Tech. (CSE) Member, NBA Core Committee	
7	Dr. Atul Negi	Professor, SCIS, University of Hyderabad	
8	Dr. Salman Abdul Moiz	Associate Professor, SCIS, University of Hyderabad	
9	Mr. P. V. Rao	Consultant, Information Technology, Electronics & Comm Dept, Govt of AP	
10	Dr. Sudarson Jena	Associate Professor, Dept of IT, School of Technology, GITAM University, Hyderabad	
11	Dr. M. M. Hussain	Professor of Geology, Deccan College of Engineering and Technology, Hyderabad	
12	Mrs. Fauzia Sayeedunnisa	Associate Professor, Program Coordinator for NBA IT Department, MICET	
13	Mrs. Afshan Kaleem	Assistant Professor, IT Department, MICET	
14	Mr. Mohammed Pasha	Assistant Professor, IT Department, MICET	
15	Mr. N. MD. Jubair Basha	Assistant Professor, IT Department, MICET	

16 Dr. Uma N. Dulhare Professor, IT Dept  
1 MICET



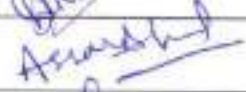











**Muffakham Jah College of Engineering and Technology**  
**Information Technology Department**

Date: 30-11-2013

**Department Advisory Board (DAB) Meeting**

16	Mrs. Syeda Hajera Begum	Assistant Professor, IT Department, MJCET	
17	Mrs. Farha Nausheen	Assistant Professor, IT Department, MJCET	
18	Mr. MD. Asrar Ahmed	Assistant Professor, IT Department, MJCET	
19	Mr. Mohammed Sarwar	Alumnus, IT Department, MJCET Project Engineer, Wipro Technologies	
20	Mr. Mohammed Amoodi	Alumni, IT Department, MJCET System Engineer, Infosys Mcamish, Gachibowli, Hyderabad	
21	Ms. Syeda Hajera	Student of BE (IT), MJCET	
22	Mr. Rashid	Student of BE (IT), MJCET	
23	Mr. Saaduddin Ghouri	Alumnus, IT Department, MJCET Software Developer (Android Apps), Baraan S/W Solutions, Hyd	
24	Mr. Syed Shams ur Rahman	Final Year Student	
25	Mr. Anas Abdul Quader	Final Year Student	



Minutes of Department Advisory Board Meeting held on 30-11-2013  
in Main Seminar Hall of MJCET

The 1<sup>st</sup> DAB Meeting of Information Technology Department was held on 30-11-2013 in Main Seminar Hall of MJCET. The meeting was attended in full strength by all designated members of the board comprising of Head ITD, Associated Head ITD, and Program Coordinator for ITD, Representatives from Professional Bodies, Employers, Parents, and Alumni, Current Final Year Students, and designated Senior faculty members of ITD, and members of NBA Core Committee-MJCET. The meeting was presided by Head ITD.

- Mrs. Maniza Hijab, Head ITD, started the proceedings of the meeting by introducing each member of the DAB and the members of NBA Core Committee-MJCET members.
- Dr. Ashfaq Jafari, Dean Academics and NBA Coordinator made a brief presentation on the need for NBA and the framework for implementation of Outcome Based Education System in accordance with NBA criteria to be implemented by the college.
- Brief presentation about the IT department covering aspects related to Infrastructure (both computing and non-computing), Faculty profile, IT-Course Curriculum, Student Evaluation and Results, Student Placements, Professional body Student Chapters etc was made by the Head.
- Post the brief department presentation, the SWOT (Strengths, Weaknesses, Opportunities, and Threats) compiled by the department was presented before the committee for review and discussion.
- Then the Head invited Dr. Atul Negi to start the open discussion.
- Dr. Atul Negi asked each of the DAB members to put forth their views and suggestions.
- Dr. M.M. Hussain, Parent Representative on the board expressed his overall satisfaction of the department and the college and emphasized on
  - Consideration of R & D related projects with utility base for student projects.
  - Handling of First Year Class work and the Students by Experienced Faculty.
- Then the Alumni Members spoke on their 4 year college experience covering various aspects from academics to co-curricular to events to placements and finally their work experience in industry. The points that expressed by them included
  - Real time projects to be given to students.
  - Students need to be given training with a horizontal plane emphasis so that they get aware of the multiple disciplines that they may encounter in work place.
  - Programming Tools and Software to be introduced in curriculum in tune with the current industry requirements.

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- Appreciation of the Campus Recruitment Training (CRT) program for placements being conducted by the college under the flag of MJCET Alumni Association and its fruitful results.
- Communication skills especially the soft skills need to improved and actions to be taken in this regard.
- Then the ITD faculty members were asked to express their views and concerns.
  - As OBE is student oriented, concern regarding student attendance was raised.
  - Concerns about the completion of syllabus in the light of the additional tasks to be done were echoed.
  - All the members expressed their readiness to this new approach as it was in the better interest of the student.
- Members representing the Professional Bodies Representatives then presented their views:
  - Dr. Salman Abdul Moiz, Associated Professor, SCIS, UoH, stressed on the need to revive the Campus Connect program to improve the employability opportunities of the graduates.
  - Dr. Atul Negi, Professor, SCIS, UoH and Chair Executive Committee IEEE Hyderabad Section made his observations
    - Appreciated the way the meeting was being conducted, especially the compilation of the documents pertaining to department and the DAB meeting, the mails sent to the members before the meet, the DAB documents given in person.
    - He enquired from the youngest faculty in the department about her experience and also made a discussion with the department faculty on different aspects related to academics, facilities etc.
    - He observed the fact the facilities in the department met the curriculum requirements i.e. it is a curriculum infrastructure. Further that there is no separate Server Machine under and managed by the IT department catering to its computing needs.
    - He also stressed that students should be given exposure to configuration of the Servers, Networking, and Maintenance of systems, dealing with virus attacks and should be entrusted the maintenance of a network so that they get a practical exposure to the nitty-gritty of IT Infrastructure Maintenance, which is needed for an IT Graduate
    - He called for setting up of specialized labs i.e. sensor based for example.
    - He expressed that the lack of professional exposure (which was a global phenomena and existed everywhere). It requires filling the gap between academia and industry by means of ties ups with industry and government RandD consultancies to hone the student skills.




- New students, especially the First year and II year students should not face the new faculties (less experienced)
- He highlighted the need for having various professional body chapters to improve student's professional exposure and make them industry ready. In this regard he named a few bodies such as SWEBOK, Computer Software Development Professionals body of IEEE, etc.
- In order to make students do projects in multidisciplinary domains, he suggested that large number of Sensor Devices to be used in Embedded systems lab
- Out of box thinking needs to be developed in students.
- IT should be made as interdisciplinary as possible by integrating different domain problems and having a solution for them in terms of a computer program, for example to solve the chemistry related problems using a computer program, similarly integration of mathematics oriented subjects with IT is needed.
- Mr. P.V.Rao, Consultant, Information Technology and Electronics and Communication Department, Govt. of AP, who represented the employer then presented his suggestions.
  - Formal interactions among students and alumni is needed to make students aware about the current requirements of industry and facilitate them to keep themselves abreast of latest technologies which brightens the chances of employability of students
  - Emphasis should be given to Entrepreneurship skills of the students and in this regards, college must have certain incubation center for the same
  - Integration of IT and ECE projects is need of the day.
- Dr. Sudarsan Jena, Professor, GITAM University expressed the fact that
  - For involvement of students in RandD projects, the faculty needs to guide the students in current research oriented topics.
  - Syllabus needs to be redesigned keeping in mind the current IT needs.( i.e. within the purview of the OU syllabus, additional value add on should be provided).
  - Internships be concentrated upon for having an early exposure to the corporate world for a smooth absorption in it later.
- Dr. Kaleem Fatima, Head ECE Dept and member Core Committee NBA, stressed on the need for the faculty to improve their profile.
  - It was suggested to divide the curriculum into three categories, viz, Must Know, Need to Know, Nice to know.
  - Assessment methods to be relaxed so that an oral or a written mode whichever is beneficial and facilitating to the students is to be adopted.

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- Mrs. Fouzia Sayeedunnisa, Associate Professor and Program Coordinator, informed the board members that more and more number of research oriented projects are being given to the students to harness the analytical and problem solving abilities of students.
- Dr. Atul Negi enquired about the assessment methods to be adopted to measure the outcomes of IT program. He was briefed about the same by Head ITD and Dr. Kaleem Fatima, Head ECE, and the assessment methods listed were
  - Written tests (Internal and External)
  - Oral tests (Quizzes, Viva Voce )
  - Projects, seminars
  - GATE qualification
  - University Ranks etc
- Dr. M. M. Hussain, Professor of Geology, Deccan College of Engineering and Technology, who represented the parents, expressed that the students be given motivational lectures to make students oriented towards career improvement.
- Department faculties also expressed their views on the outcome based education and illustrated as to how they are going to implement the same.
- It was in general observed that the department should improve on the fronts of placements, MoUs with industry and RandD sector, Integration of IT with other disciplines.
- Then the Draft copy of PEOs formulated by the department in consultation with all faculty members was presented before the board for its scrutiny.
- The board members expressed their concerns on outcomes and methods of assessments on the presented PEOs which were clarified by the Head.
- The draft copy of the PEOs were approved by the board and it was informed by the Head that the outcomes of the program after next semester will be mailed to the board members, and a detailed analysis of same would to be done in the next DAB meeting
- Mementos were presented to the members of DAB.
- The meeting concluded with vote of thanks proposed by Mrs. Asia Sultana, Associate Head ITD.

  
Head ITD 20/1/14