

Date: 18.1.2021

To  
The Parent/Guardian

Sub.: Intimation of interaction with Institution authorities for giving  
Consent / option for Physical Classes.

Ref.: Memo.No.5640/SE.Prog.II/A1/2020 Govt. of Telangana  
dated 12.01.2021.

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Dear Parent / Guardian,

In pursuance of the Government Order issued by the Dept. of Education, Government of Telangana, we plan to undertake the exercise of obtaining consent/option from the Parent/Guardian for conducting Offline (Physical) Classes from 1<sup>st</sup> February, 2021. In this connection, we are organizing a parent/student interaction with HOD/Mentor/Faculty on **January 22, 2021 (Fri)** from 10:00 a.m. to 03:00 p.m. in respective department office, where you will be apprised of the arrangements made by the institution for conducting physical classes as per Standard Operating Procedure (SOP) prescribed by the Government for Covid-19.

As this has been made mandatory by Govt. of Telangana, we request you to come for this all important interaction with us as it concerns your Ward's safety as well as his/her academic interest.

In the event of your inability to come in person, you can also submit the consent form through your e-mail ID.

**It will be presumed that those who have not exercised their option either in person or through e-mail have preferred/opted to continue with the online classes.**

**ADVISOR-CUM-DIRECTOR**