

MUFFAKHAM JAH COLLEGE OF ENGINEERING AND TECHNOLOGY

CIRCULAR

SCHEDULE OF

DEMONSTRATION AND ON-BOARDING SESSION

FOR ONLINE CLASSES

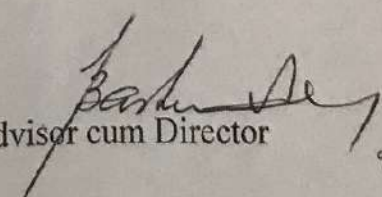
All the students admitted in the First year B.E. Programs in MJCET in the academic year 2020-2021 are hereby informed that as per the Osmania University Almanac the induction program is scheduled to be conducted in the on-line mode from December 1 – 11, 2020.

In this connection, the students need to be exposed to the procedures for logging in and attending online classes through their official e-mail account. A 'Demonstration and On-boarding Session' is being conducted for this purpose as per the following schedule:

Date	10 A.M. to 12.00 Noon	01.30 PM to 03.30 PM
December 2, 2020	Mechanical Engineering	Civil Engineering
December 3, 2020	ECE	EEE and EIE
December 5, 2020	CSE	IT and AI & DS
December 4, 2020	Special online session for students who cannot attend the face to face session – 10.00 A.M. to 12.00 Noon	

- i. Students are advised to register half an hour before the commencement of the session.
- ii. Students who cannot attend the face to face session due to illness or travel constraints can attend the special online session scheduled on 04-12-2020 from 10.00 A.M. to 12.00 Noon. They should send a request email to onlinedemo@mjcet.ac.in to get the login ID.

November 25, 2020


Advisor cum Director 27/11

MUFFAKHAM JAH COLLEGE OF ENGINEERING AND TECHNOLOGY
INSTRUCTION FOR ATTENDING THE
DEMONSTRATION AND ONBOARDING SESSION
FOR ONLINE CLASSES

Students of B.E. I year (Academic Year 2020-2021) attending the ‘Demonstration and Onboarding Session for online Classes’ on December 2, 3 and 5, 2020 should follow the following instructions meticulously:

- i. The Session is scheduled in Ghulam Ahmed Hall on MJCET campus.
- ii. The Students should attend the session with face mask. No student shall be allowed to enter the hall without the face mask.
- iii. The students should wear the face mask throughout the session.
- iv. The students are advised to carry their own drinking water in view of the pandemic.
- v. The students should maintain physical distance of 2 m everywhere in the campus.
- vi. The students should not crowd in the doorway while entering or leaving the hall.
- vii. Students can use Desktop/Laptop/mobile phone for attending online classes.
- viii. While no special setup is required in case of Desktop and Laptop, mobile phones require installation of work profile in order to join the online classes.
- ix. Students planning to use laptop for attending online classes are advised to bring their laptop to the session.
- x. Students planning to use mobile phone for attending online classes should attend the session with the same smart phone which they plan to use for attending online classes.
- xi. Please ensure that the laptop / mobile phone is fully charged.
- xii. The mobile phone should have ample free space and sufficient mobile data.